

**UNIVERSITY COUNCIL FOR GRADUATE STUDIES**

Meeting #477

November 5, 2021

2:00 – 4:00 PM – Zoom

**AGENDA ITEMS:****477.1 Vote to approve minutes from #476, held on October 1, 2021 - APPENDIX A**

Larry Weiss – proxy for Rui Qi

Motion to vote – Larry Weiss

Motion to second – Leslie Robinson

Yes- 21

No- 0

Abstain – 0

Motion passes

**477.2a Vote to approve Curriculog agenda for HERFF College of Engineering**

Discussion – Roger Meier discussed proposals

Larry Weiss – proxy for Rui Qi

Motion to vote- Roger Meier

Motion to second- Joanne Gikas

Yes – 20

No

Abstain

**477.2b Vote to approve Curriculog agenda for College of Professional and Liberal Studies**

Discussion – Joanne Gikas discussed proposals.

Larry Weiss – proxy for Rui Qi

Motion to approve – Joanne Gikas

Motion to second – Michael Harris

Yes – 22

No - 0

Abstain - 0

**477.2c Vote to approve Curriculog agenda for School of Communication Sciences, and Disorders**

Discussion- Lisa Lucks Mendel discussed proposals.

Larry Weiss – proxy for Rui Qi

Motion to approve - Lisa Lucks Mendel

Motion to second – Roger Meier

Yes - 20

No - 0

Abstain - 0

### **477.3 Graduate Assistant Dashboard task force – RP**

- Bridgette Decent will create a dashboard for Graduate assistantship to display date. Task force formed to decide what data is needed and how to display.
- Task force members: James Kierulff, Vikki Nolan, Todd Layne.
- Robin Poston asked members to email her if they want to join the task force.

### **477.4 GA contract system upgrade – JK**

- GA contract system version 3
- PIP committee has assembled data needed. Internal system will perform audits and checks.
- Other items have been changed to make the process more efficient.
- System is targeted to be available for use in the next academic year

### **477.5 Graduate E-Catalog System Courses Review (Help Desk Ticket) – APPENDIX B - RP**

Presented a PDF prepared/provided by Alletha Davis of all catalog entries for departments to review prior to catalog publishing. Departments were asked to review the document to ensure that the best product is released to students

### **477.6 TCGS Agenda 10/15/2021 – APPENDIX C - RP**

- Theme – Critical Race Theory presented by Mark Shultz.
- Asked members to email her or Shelia Jones to request a copy of the presentation
- Robin Poston – All Tennessee universities discussed enrollments and major changes
- UoM new enrollments are up, and retention is stronger than other universities

### **477.7 TCGS Thesis/Project Award – APPENDIX D – RP**

Categories broadened. Projects are grouped by qualitative vs quantitative. Groupings are done for projects on rotating 2-year academic basis.

One thesis per category needed for nomination to the state by December 1, 2021

### **477.8 2021 Fall Graduate and Professional School Virtual Info Fair Recap – AG**

Ana Grisham presented update on information fair. 240 students registered. 152 checked in over two days. Survey results from faculty was for hybrid information fair option. Student survey results were positive on questions about navigation, knowledge of staff available, information provided.

Robin Poston thanked Anna and departments that participated to make event successful. Instead of Spring fair, themed open houses will be held monthly. Robin asked for ideas from departments for themes to draw people to their programs.

#### **477.9 Enrollment Updates – APPENDIX E – RP**

- Presented enrollment statistics. UoM beat every metrics
- UoM enrollment stats are up compared to national average.
- Council of Grad Schools – application for graduation school up by an average of 8% percent nationwide, UoM up by 18%
- UoM up by 60% for new first time student enrollment
- Total enrollment by 14%- national average 2%
- Domestic -7%, international
- Fall2021- numbers up
- Spring2022 – in position to be higher than fall. Discussion needed on how to onboard students
- Robin demonstrated OIR (Office of Institutional Research) dashboard navigation for student statistics

#### **477.10 Task force volunteers to establish a placeholder course for comprehensive exams / thesis – RP**

Discussed reason for comp course to be a place holder for comprehensive exams/thesis

Task force – Darla Keele, Tori Tardugna, Roger Meier, Stormey Warren, Peggy Callahan, Robin Poston, Vikki Nolan, Susan Nordstrom, Larry Weiss

#### **477.11 International Student orientation January 10 - RP**

To incentive students to come early enough to take TB test to be eligible to register for classes. Goal is to happen each semester (a week before school starts)

Robin explained the necessity of students arriving one week before school starts to allow for the 3-day window to take the TB test and get results to be eligible to register for classes.

#### **New business:**

Michael Harris discussed the Dissertation Writers Retreat and meeting the target for the Writing Student's Workshop. Advised members to be on the look-out for registration email for the 3-day retreat Jan 11-13 (hybrid and online)

Meeting adjourned 2:51pm.

**DISTRIBUTION ITEMS**

- APPENDIX A – 476 Meeting Minutes
- APPENDIX B - Graduate E – Catalog Courses Review AY2022
- APPENDIX C - TCGS Agenda 10-15/2021
- APPENDIX D - TCGS Thesis/Project Award
- APPENDIX E - Fall 2021 Enrollment