

THE UNIVERSITY OF  
**MEMPHIS**

Graduate School

**Return COMPLETED To:**

Graduate Admissions  
FedEx Inst. of Technology Bldg, Suite 201  
University of Memphis  
Memphis, TN 38152  
Phone: (901) 678-3685; Fax: (901) 678-0378 Email:  
graduateadmissions@memphis.edu

**GRADUATE ADMISSIONS**

\_\_\_\_\_

**Academic Program / Semester Update Form**

*(This form is interactive).*

**This form is used to change the term or concentration either within an *applicant's* submitted application, or within a *student's* existing academic program (into which they have been accepted), or for a student to reapply for admission if they applied using Banner's legacy application system (student does not have a CAS ID).**

UID: U \_\_\_\_\_ or Applicant CAS ID# \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**Complete the section below that matches your request to 1) add/readmit/change a program, 2) drop a program or 3) change your starting semester. Signatures are required before submitting to Grad Admissions.**

**1) ADD/READMIT/CHANGE PROGRAM**

Department: \_\_\_\_\_

Degree: \_\_\_\_\_

Major/Certificate: \_\_\_\_\_

Concentration: \_\_\_\_\_

Effective: Semester: \_\_\_\_\_ Year: \_\_\_\_\_

Will you complete your current degree program(s)? Yes

**2) DROP PROGRAM**

Department: \_\_\_\_\_

Degree: \_\_\_\_\_

Major/Certificate: \_\_\_\_\_

Concentration: \_\_\_\_\_

Effective: Semester: \_\_\_\_\_ Year: \_\_\_\_\_

No N/A If yes, when? \_\_\_\_\_

**3) CHANGE STARTING SEMESTER**

Changing Start Semester? Yes No

Change Semester to: \_\_\_\_\_ Change Year to: \_\_\_\_\_

Degree: \_\_\_\_\_

Major/Certificate: \_\_\_\_\_

**ADDITIONAL COMMENTS**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(Sign)**

**(Print)**

**APPROVAL:**

**Department Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(Sign)**

**(Print)**

By signing this form, the student agrees to meet all departmental and university requirements and procedures for admission, readmission, dropping a program or changing the term for which he or she chooses to begin enrollment.