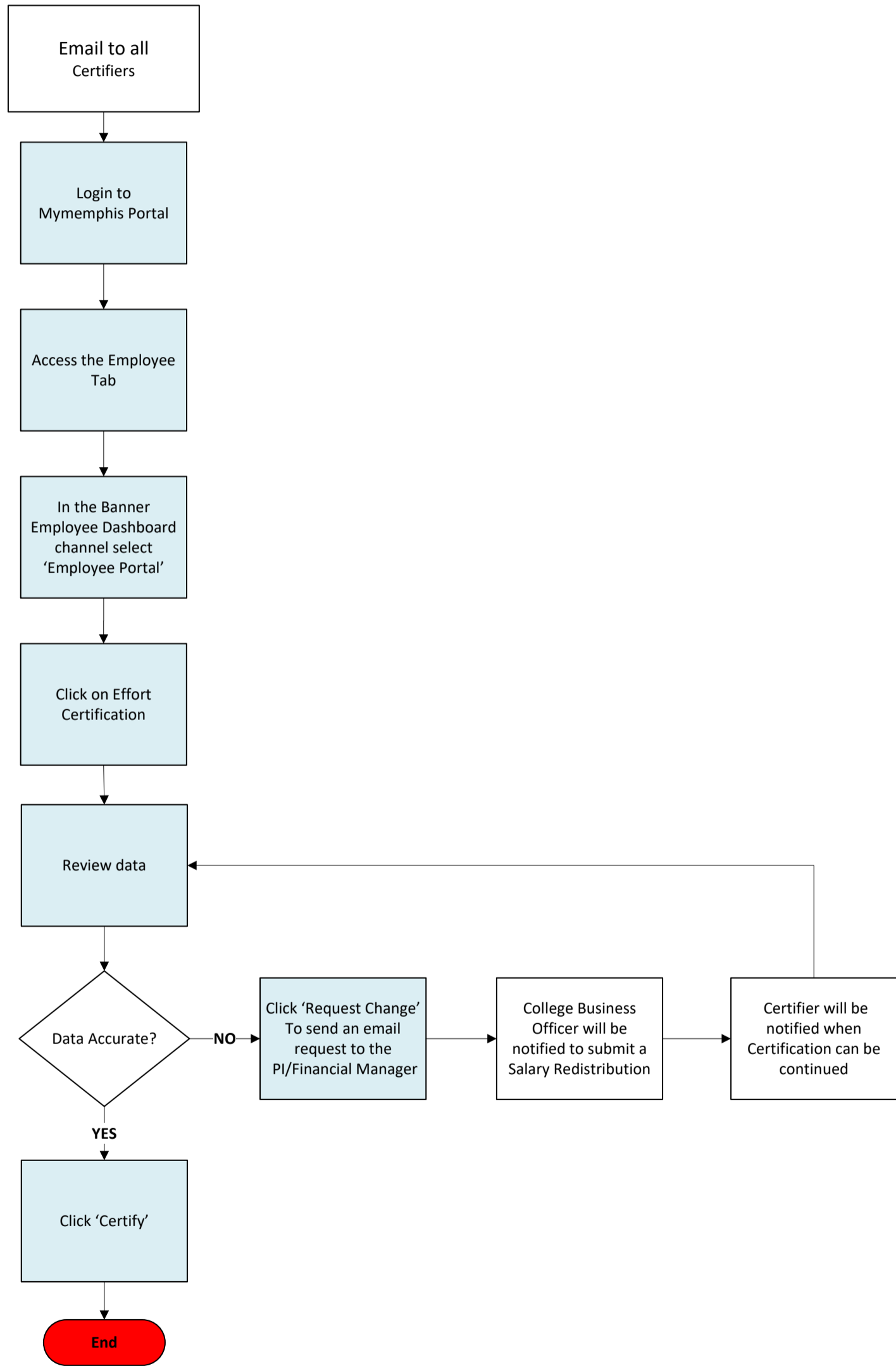


**Effort Certification
Process for Certifiers
January 2023**



Definitions:

Certifier – the faculty, PI, post-doc, graduate assistant or employee who, during the relevant time period, contributed effort to sponsored and non-sponsored program.
Alternate Certifier - Someone other than the employee that is allowed to certify the employee’s effort. Currently, the principal investigator has the ability to certify the effort of each person working on his or her project.
Effort – the total employee’s time spend on University activities for which the employee is compensated by the University.
Principal Investigator (PI) – the individual responsible for the conduct of the sponsored program.