



Herff College of Engineering  
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## Engineering Orientation Reminders

- Read Pre-NSO Email from Engineering Advisor (will be from Betsy Loe, [egrear@memphis.edu](mailto:egrear@memphis.edu) or Luanne Donoghue, [Idonoghu@memphis.edu](mailto:Idonoghu@memphis.edu))
- Schedule an advising appointment prior to NSO date
- Know your myMemphis log-in (username and password)
- Set up Duo Push- this is required in order to register. USE YOUR PHONE, NOT YOUR PARENTS (<https://www.memphis.edu/its/security/duo.php> )
- Send Dual Enrollment Transcripts, AP, or IB scores to Admissions- YOU MUST TELL US IF YOU HAVE PENDING CREDITS
- Review “typical” first year schedule for your major
- Review UMDegree (this is your degree audit and we have built a Fall 2026 plan. Found in myMemphis→myDegree→UMDegree)
- Be sure to tell us any additional courses needed- ROTC, band, emerging leaders, etc.
- \*\*if under 18, submit under 18 form to Health Center ([https://www.memphis.edu/health/pdfs/waiver\\_form.pdf](https://www.memphis.edu/health/pdfs/waiver_form.pdf))
- Register for Courses on myMemphis account- We will do this together at pre-NSO appointment or at Orientation