



Herff College of Engineering  
201 Engineering Administration Bldg.  
Memphis, Tennessee 38152  
Office: 901.678.2171  
[www.memphis.edu](http://www.memphis.edu)

### **PERMISSION FOR COURSE REPETITION**

Student's Name \_\_\_\_\_

UID Number \_\_\_\_\_

Major \_\_\_\_\_

A student may not attempt the same course more than *three* times for the purpose of obtaining a passing or higher grade. Exceptions to this limitation may be made by the Dean (or designee) of the college for which the student intends to graduate. These exceptions must be approved prior to the student's registration for the fourth and any subsequent attempts of the same course.

Course Prefix, Number, Name \_\_\_\_\_

Justification: \_\_\_\_\_

\_\_\_\_\_

The student is requesting to take this course for the \_\_\_\_\_ time.

Academic Advisor \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Justification: \_\_\_\_\_

Department Chair \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Permission to repeat this course is:

Granted \_\_\_\_\_ Denied \_\_\_\_\_

\_\_\_\_\_  
Dean  
Herff College of Engineering