

# THE UNIVERSITY OF MEMPHIS

## HISTORY INTERNSHIP SCHOLARSHIP APPLICATION FOR UNDERGRADUATE STUDENTS

The History Department at The University of Memphis is committed to providing students with enriching educational experiences both inside and outside of the classroom. In order to encourage students to take advantage of these outside experiences, the History Department awards up to three \$2000 scholarships per year to students who seek out and complete an approved internship experience, which includes enrollment in at least 3 credit hours of the HIST 4020 internship course. Priority will be given to students in positions that promote their development as historians and prepare them for future careers and/or graduate study in history.

### Eligibility

Student must:

1. be an undergraduate history major
2. be enrolled and in good academic standing both at the time of application and during the semester in which the internship is carried out
3. have successfully completed (or currently be enrolled at time of application in) at least two upper-division history courses at The University of Memphis
4. have a minimum GPA of 3.0; students with a lower GPA may apply but should attach a rationale for special consideration
5. have worked with their academic advisor or a faculty advisor to identify an appropriate internship opportunity, and ideally, communicated with a company or organization to set up the internship program

### Application Requirements

Students must submit:

1. the completed and signed History Internship Application form, which also must be endorsed by the academic or faculty advisor with whom the student has worked to set up his/her internship program
2. an attached Statement of Intent and Purpose
3. one copy of an unofficial transcript (available through MyMemphis)
4. one academic reference from a History Department professor at The University of Memphis
5. a letter of acceptance to the internship position from the company or organization offering the internship position (if available)

### Scholarship Benefits

The History Department Internship Scholarship is a merit-based award. The scholarship amount awarded is \$2000. Scholarship funds will be disbursed in two payments. The first \$1000 will be disbursed during the academic term that corresponds most closely to the start of the internship. The second \$1000 disbursement will occur once the student successfully completes the internship and the required internship assignments.

### Application deadlines:

Fall Internships: August 15

Summer Internships: March 1

Spring Internships: October 1

### Program Requirements

The History Department Internship Scholarship is contingent upon the awarded student being accepted for and completing the proposed internship position associated with this application. The awardee must also enroll in HIST 4020, the History Department Internship course, for at least 3 credit hours. **The History Department at The University of Memphis reserves the right to withdraw the scholarship and require its full or partial repayment if the student fails to adhere to employer or departmental guidelines for successful set-up, attendance, performance, and/or completion of the proposed internship program.**

## History Internship Scholarship Application

Please type or print clearly.

### Part I: Information

Name: \_\_\_\_\_  
Last (family or surname) First (given) Middle or Maiden

#### Current Address:

\_\_\_\_\_  
Street, Apartment, P. O. Box City State Zip

#### Permanent Address:

\_\_\_\_\_  
Street, Apartment, P. O. Box City State Zip

U of M ID. # \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Classification:  freshman  sophomore  junior  senior

Cumulative G.P.A.: \_\_\_\_\_

Major field(s) of study: \_\_\_\_\_

Minor field(s) of study: \_\_\_\_\_

Anticipated graduation date: \_\_\_\_\_ / \_\_\_\_\_  
(Month and Year)

Duration of Program (check one):  Summer  Semester  Academic Year

#### **For Individually Designed Honors Program Participants:**

Honors Mentor: \_\_\_\_\_ Nature of Program: \_\_\_\_\_

**For All Applicants:** Program begins \_\_\_\_\_ ends \_\_\_\_\_

Have you been formally offered an internship for the proposed semester?  Yes  No If, "No," please explain reason(s):

**Part II:**

Define your financial needs by listing all scholarships, grants, loans and other financial aid that can be used during your internship term. You may also mention any financial constraints or responsibilities that could inhibit you from being able to participate in an internship program.

**Part III:**

**I acknowledge that all statements on this History Internship Scholarship Form are complete and accurate to the best of my knowledge.**

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Applicant's Signature

Date

**Part IV: Advisor Approval**

**I support this student as an internship participant and have discussed the student's internship plan with the student in detail.**

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Advisor's signature

Date

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Name (please type or print clearly)

Position or title and department

**Part V: Statement of Intent and Purpose**

Please attach a statement, on no more than two double-spaced typed pages, about the program for which you seek internship scholarship support. Discuss why you would like to participate in your proposed internship program and why you have selected the company/organization and program. The relationship of the internship experience to your total program of study, the anticipated personal growth and development, and the possible long-term benefits are some of the themes that may be addressed in your statement.