

Honors Summer Research Fellowship Program

Helen Hardin Honors Program

Summer 2023

General Instructions

1. Read eligibility requirements.
2. Complete the application form, and attach the following documents:
 - A 1000-1500 word statement describing the purpose of the project, the expected outcomes of the project, and how the project will enhance your educational program,
 - A letter of recommendation from the faculty member who will direct your research. This letter should include plans for mentoring and supervision by the faculty member. Relevant information might include: the expected manner, form, and frequency of interactions between the student and mentor; a plan for the student to meet the project milestones; and a description of any planned product as the result of the research.
 - A letter of recommendation from a faculty member other than your research mentor.
 - A copy of your unofficial transcript.
3. It is your responsibility to ensure that all documents are received by the deadline, Friday, March 24, 2023.

Eligibility

Application is open to any Helen Hardin Honors Program student who:

- Has not been awarded an honors summer research fellowship previously,
- Is in good standing with the Honors Program (i.e., minimum 3.0 GPA, not on probation, etc.),
- Will have completed his/her sophomore year (defined as having a minimum of 60 credit hours) or junior year prior to the beginning for the 2023 Summer Session,
- Will enroll for at least one semester at the University of Memphis as an undergraduate student after the completion of the summer fellowship,

Students graduating in May or August 2023 are not eligible.

Program Requirements

Students funded by this program agree to:

- Be involved in the program, from May 30 to August 4, and forego any courses, employment, or internships that would interfere with their full-time commitment during the 10-week period of participation,
- Submit a final report to the Honors Program representing the completed work no later than the first day of classes, August 21, 2023.
- Present their results at the annual Works in Progress Symposium held in the fall 2023 semester.

E-mail documents to:

Melinda Jones, Ph.D.
Director, Helen Hardin Honors Program

E-mail address:

mljones6@memphis.edu

The deadline to apply is Friday, March 24, 2023

Honors Summer Research Fellowship Helen Hardin Honors Program

Application

Please read the General Instructions before completing this application. Type or print clearly and return the completed application form and **all** supporting materials to the Helen Hardin Honors Program.

1. **Name:** _____
(Last) (First) (Middle)

2. **Current Mailing Address (for overnight delivery):**

Address _____

City _____
State _____
Zip _____
Phone _____
E-mail _____

3. **U-Number** _____

4. **Expected Degree and Graduation Date:** _____

5. **Current Major:** _____ **Current GPA:** _____

6. **Research Project Title:** _____

8. **Faculty Mentor Contact Information:**

Name	Department	Title	E-mail

9. **Does your research involve human subjects in any way, e.g., interviews, on-line surveys, written questionnaires?** (Note: Research with human subjects must be approved by the Institutional Review Board.)

___ Yes

___ No

10. **My protocol for the Institutional Review Board (IRB) is:**

___ Not yet submitted

___ Submitted, approval pending

___ Submitted and approved

Honors Summer Research Fellowship Program Application *(continued)*

STUDENT COMMITMENT STATEMENT *Please read and sign below.*

I have read the Honors Summer Research Fellowship Guidelines and agree to abide by the conditions of the award if granted to me. I agree to:

- Be involved in the program, from May 30 to August 4, and forgo any other courses, employment, or internships that would interfere with my full-time commitment during the 10-week period of participation.
- Submit a final report to the Honors Program representing the completed work during the summer, and provide information on presentation or publication plans. I understand that the report is due at the conclusion of the research program and no later than the first day of classes, August 21, 2023.
- Present my results at the annual Works in Progress Symposium held in the fall, 2023 semester.

In addition, if awarded an Honors Summer Research Fellowship, I certify that I plan to continue as a full-time undergraduate at the University of Memphis for at least one additional semester after the award period.

I understand that my University Student Accounts Receivable will be charged in the amount of the research stipend (\$2,400) if I fail to abide by all program conditions, except in the case of a medical emergency with a doctor's excuse or death of a close family member.

By signing below, I certify that, to the best of my knowledge all information contained in this application is accurate.

Signature: _____ Date: _____

FACULTY MENTOR COMMITMENT STATEMENT

I, the faculty mentor certify that I have also discussed and jointly prepared this application with the student, including the description of the proposed project(s) and the plan of supervision. I agree to supervise the student's research project over the course of summer, 2023.

Signature: _____ Date: _____