

The University of Memphis
TRANSFER CREDIT EVALUATION (Masters Program)

Twelve semester or 18 quarter hours with a grade of B or better may be transferred if course work was earned at an institution accredited at the graduate level. These courses: 1) must not have been used for a previous graduate degree; 2) must relate to the content of a degree program and/or be comparable to those offered at the U of M; and 3) must not have been completed more than 6 years (8 years for 36 hour or more degree program) before anticipated date of graduation. These course(s) must have met for a minimum of 750 contact minutes for each semester hour credit (2250 minutes for a 3-hour course). **An official transcript must be on file at the U of M at the time of this request.** Transfer grades will not be computed in the U of M cumulative GPA. Upon completion of this form, return to the Graduate School (AD 215) with the appropriate signature for processing.

Student's Name: _____ Banner ID: U _____

Current Address: _____

E-Mail Address: _____ Phone: _____

Anticipated Date of Graduation from the U of M: _____

Transfer Course Title	Transfer Course Number	UM Equiv. Course	For Graduate School Office Use Only (UofM Course Title)

Credit Earned from: _____

Approval:
 Departmental Advisor/Graduate Coordinator: _____

Date Approved: _____

Department: _____

To be Completed by Graduation Analyst

Accredited graduate institution: ____ Yes ____ No Hours Accepted: _____

Approved: _____ Date: _____