

# UTC Administrative Session Agenda

## 2013 CUTC Summer Meeting

Location: Methodist Presentation Theater

(Fed Ex Institute of Technology, University of Memphis, Tenn.)

Tuesday, June 11, 2013

### Part I - 1:30 pm to 3:00 pm – US DOT RITA Grant Administrators Meeting

*Facilitator: Karen Philbrick, Ph.D., Mineta Transportation Institute (MTI), San Jose State University*

1:30 pm to 1:35 pm	Karen Philbrick, Ph.D., Deputy Executive Director, MTI, San Jose State University (Welcome and Introductions)
1:35 pm to 1:45 pm	Lisa Loyo, Manager of Information Systems, TRB (Best Practices for RiP Data Entry)
1:45 pm to 2:30 pm	"Live-Demo" of a UTC Website and the RiP/TRIS Connection with UTC Volunteers
2:30 pm to 3:00 pm	Amy Stearns and Robin Kline, University Program Specialists (General Q & A)

### Part II - 3:30 pm to 5:00 pm – UTC Best Practices

*Facilitator: Ines Aviles-Spadoni, M.S., Southeastern Transportation Research, Innovation, Development & Education Center (STRIDE), University of Florida*

3:30 pm to 3:35 pm	Ines Aviles-Spadoni, M.S., STRIDE Coordinator, University of Florida (Welcome)
3:35 pm to 3:45 pm	Patrick Szary, Ph.D., Associate Director, CAIT, Rutgers (Topic: Research and Technology Transfer)
3:45 pm to 3:55 pm	Valerie Lefler, M.S., Program Coordinator, MATC, University of Nebraska-Lincoln (Topic: UTCs and Social Media)
3:55 pm to 4:05 pm	Jody Bohn, M.S., Assistant to the Director of Educational Programs, North Dakota State University (Topic: Reporting Requirements)
4:05 pm to 5:00 pm	General Discussion (Round the room discussions, including topics presented and the sharing of information related to Best Practices at other UTCs)