



Center for International Education  
Services

International Students Services  
101 PanHellenic Building  
Memphis, Tennessee 38152-3520

Office: 901-678-5918  
Fax: 901-678-4949

## Center for International Education Services CIES Form I-538

Student Name: \_\_\_\_\_ UofM number: \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ e-mail: \_\_\_\_\_

How Long Have You Been an F-1 Visa-Holder? (Date of first entry to the U.S. as an F-1, OR Date of F-1 change of status approval notice): \_\_\_\_\_

Degree level being sought at this time: (circle one) **Masters** **Doctorate** **Bachelors** **Other**

**Major or Degree Program:** \_\_\_\_\_

Certificate added to your program, Minor,  
Double-Major, or Concentration (optional):  
\_\_\_\_\_

**CPT:** Name AND ADDRESS of company/address of the graded  
off-campus experience for pay:  
\_\_\_\_\_  
\_\_\_\_\_

**CPT: My work hours this semester will be:**

\_\_\_\_\_ per week at CPT  
\_\_\_\_\_ per week ON CAMPUS  
\_\_\_\_\_ **TOTAL per week**

**I am:**

\_\_\_\_\_ On Dissertation-only this semester, with 8 or fewer  
credit hours enrolled.  
\_\_\_\_\_ On Thesis or Final Project only, with 8 or fewer credit  
hours enrolled.  
\_\_\_\_\_ In my Final Semester of coursework AND with 8 or  
fewer credit hours enrolled.

**My total number of REGISTERED COURSE HOURS this  
semester:** \_\_\_\_\_

**CPT start dates are determined by the academic  
department, and CPT end dates are always the  
last date of grading.**

**OPT:** Any previous OPT? **YES NO** (circle  
one) If YES, include a photocopy of the OPT card,  
and write onto the photocopy the degree level for  
which it was issued.

**Preferred start date for OPT:**

**Month**\_\_\_\_\_ **day**\_\_\_\_\_ **year**\_\_\_\_\_

**OPT normally ends 12 months from the start  
date.**

**Preferred end date for OPT:**

**Month**\_\_\_\_\_ **day**\_\_\_\_\_ **year**\_\_\_\_\_

**FOR BOTH CPT and OPT PLEASE SIGN:**

Signature of Student : \_\_\_\_\_

This handout made 07/27/2017 by the University of Memphis Center for International Education Services.  
See your International Students Office for updates on USCIS regulations. See your departmental advisor for  
school and departmental rules that may affect your graduation or completion date.