



THE UNIVERSITY OF
MEMPHIS

Office of Admissions
International Student Services

101 Wilder Tower
Memphis, Tennessee 38152-3520

Office: 901-678-2101
Fax: 901-678-3053

SEVIS Record Release Request Form

Name of Student _____ U# _____

U.S. Address:

Address that is outside of the U.S.

School that has most recently held and processed your SEVIS record and most recent I-20:

Contact person for F-1 visa issues at that school: _____

That person's office phone: _____ or e-mail: _____

What date will you request for your SEVIS record to be released to The University of Memphis?
_____ (note: it is up to you, the F-1 student, to make sure that your SEVIS record
is released in a timely manner from one school to another. It is NOT an automatic condition of your
academic admission!)

If you have any OPT, please list dates. From _____ to _____

Have you provided **financial information** AND a scan of your **passport's data page** directly to TheWorld@memphis.edu or to scohn@memphis.edu or to csnunis@memphis.edu regarding your tuition and living expenses?

____yes _____ Date sent to the above e-mail address _____not sent

signature of student

date

e mail address

If you have changed visa status, filed for permanent residency, or have other visa issues, please contact our office with that information as soon as possible.

All F-1 visa status students are required to report to the International Students Office of their new campus within 15 days of the start date listed on their form I-20.

This is not a University policy, it is the requirement of U.S. Immigration.