



## THE LATEST IN CANVAS

### Course Content Migration

All courses from Spring 2020 through Summer 2021 have been exported and migrated to Canvas. Additionally, master (development) courses from the last 6 years have also been migrated. Considering our long relationship with D2L, there may be an earlier course (before Spring 2020 or a Master course you developed greater than 6 years ago) that you'd like migrated. Those and any missing course will need to be requested [via the ticketing system](#). For accuracy, UM3D is requesting that you only submit one request per course. If you have 3 additional courses you'd like migrated, please submit 3 unique tickets.

### Student Training is Available

The team launched a course, especially designed for our students to learn Canvas. All current students now have access to the course, Passport to Canvas. Students have received an email informing them of the campus-wide transition from eCourseware to Canvas. They've been invited to review tips, watch training videos and to review the Student Resources page on the UM3D Canvas website. As always, if students have questions, not answered in the FAQs, they are welcome to contact our Service Desk (901-678-8888 or [umtech@memphis.edu](mailto:umtech@memphis.edu)), for help.

### Ready for Spring 2022

Spring 2022 courses have been loaded in Canvas and faculty have access to begin preparing for the upcoming semester. If you've not seen your Spring 2022 course yet, please check the course schedule to make sure you have been assigned as Instructor of Record for the missing course. Spring 2022 courses will be available to students in Canvas on the first day of classes, January 18.

### Training for Faculty

Over 1,000 faculty, graduate assistants, and staff have received training! There are still opportunities to sign up for training or to schedule one-on-one consultations.

[Check out the training calendar for the upcoming trainings.](#)

Additionally, UM3D has announced a Canvas Bootcamp that will be offered both virtually and in-person, December 13-15, 2021. [See the Canvas Bootcamp event page for more details.](#)

### What's Next for D2L (eCourseware)

Make plans for the Friday, December 17, 2021 cutoff date. At 4:30pm (CST) access to eCourseware will be disabled. This means that after 4:30pm, no student or faculty member will be able to use their UofM credentials to login. Please be sure to make plans for any incomplete grades for this semester. Student data (quizzes, Dropbox assignments, etc.) cannot be migrated to Canvas.

Please see the [Canvas FAQ page for faculty](#) for the most frequently asked questions about Canvas. For any additional questions, please email the UM3D team at: [um3d@memphis.edu](mailto:um3d@memphis.edu).

## SECURITY AWARENESS TRAINING

IT Security Awareness training is now available and required for all UofM staff and faculty. Training takes less time than previous trainings and must be completed by February 28, 2022. [Visit the Security Awareness training page](#) for more details. The IT Security team also provides security awareness presentations at in-person and virtual department meetings. To schedule a presentation for your department, email Jarrod Taylor at [Jarrod.Taylor@memphis.edu](mailto:Jarrod.Taylor@memphis.edu).



## EXTRA, EXTRA, READ ALL ABOUT IT! NEW COURSE COMBINE PROCESS



All course combines are now completed within Banner via the cross-listing process. If a course needs to be combined and it is not currently cross-listed, an [Academic Maintenance request](#) will need to be submitted to the Registrar's office (note: the college/department course scheduler may request the sections to be cross-listed in Banner). Once the courses are cross-listed, the sections will be automatically combined in Canvas. While this automatic process is a welcomed improvement, it also requires that all cross-listed courses be processed by the start of class, (e.g. by January 18, 2022 for Spring 2022 courses). For more information on the process, [see the Canvas page](#).

## SOFTWARE DOWNLOADS

### Email from the CIO

Use caution when downloading and installing software. Some software may be malicious. Other software, while legitimate, may lack appropriate data security protections, or have licensing agreements that contain impermissible terms and financial obligations. Downloadable software products and cloud services may result in one-time or recurring costs that could potentially lead to expensive licensing violations. An example is when a base pack is free, but an extension pack requires the purchase of a license. Other examples include cloud-based services that offer "free" limited services until a certain threshold is reached.



To avoid inadvertently obligating your department for payment of unintended costs, be wary of clickthrough licensing agreements (digital prompts that ask you to accept or decline a policy or contract before granting access to a software product or service). Agreements for seemingly free services can potentially create a financial obligation for the University or pose a risk to data security. Such agreements may constitute contracts that are subject to appropriate review and approval.

If you have questions about software installations or cloud-based services, please consult with your [LSP](#) or [contact the Service Desk via email](#) or by telephone at 901.678.8888.

## GOODBYE TO OUR LONG-TIME LMS

*The bees are preparing to move the hive!*



On December 17, 2021, we will say farewell to our long-time learning management system, D2L (branded as eCourseware). We began using D2L in 2007. While it's not easy to move away from a product we've used for such a long time, it's exciting to anticipate the new experiences that Canvas will bring to our community.

## MICROSOFT TEAMS REMOVED FROM SMART CLASSROOM START-UP

You may have noticed that computers take a bit longer to launch now that Microsoft Teams has been added to the list of software programs that launch when a computer is logged in. Members of TLAC suggested removing this feature from startup to save time - especially for faculty who are logging into Smart Classroom instructor stations.

Teams is a useful communication tool, offered through Microsoft Office 365. While we believe this tool is growing in popularity and use in the office, we have heard the voice of TLAC and removed it from launching at login so that faculty can save time and quickly get to instruction. Introductory training for Teams can be found in [LinkedIn Learning](#), and [Microsoft](#). More detailed information about Microsoft Teams can be found on our [Microsoft Teams web page](#).



## PROCTORING SERVICE:

In TLAC's October meeting, it was acknowledged that our current ProctorU contract will need to be renewed. It has been decided that we will continue to use ProctorU for at least another year. The system integrates with both D2L and Canvas. Additionally, UM3D has already established the integration of ProctorU to Canvas. One change to note, however, is that UM3D will no longer mediate the billing between the departments and the vendor. Because there is only a small number of departments using the service, UM3D will reach out to the associated business officers and introduce them to the service representative for future payment reconciliations.



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