

# umTECH NEWSLETTER



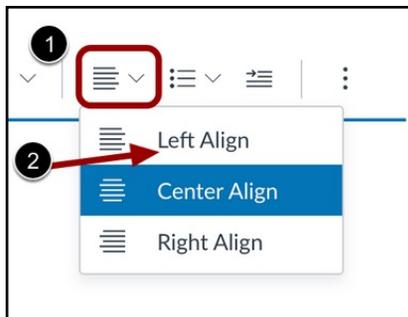
Volume 2 Issue 5



IN THIS ISSUE: SUMMER 2022 REVIEW



## THE LATEST IN CANVAS

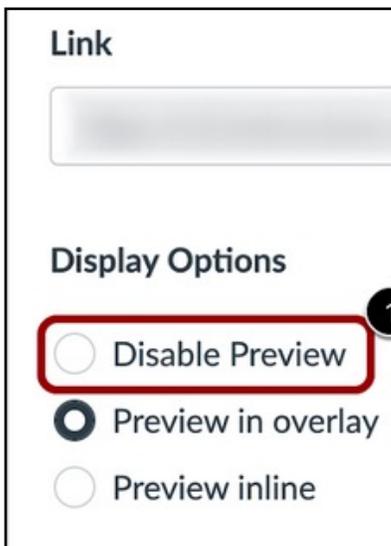
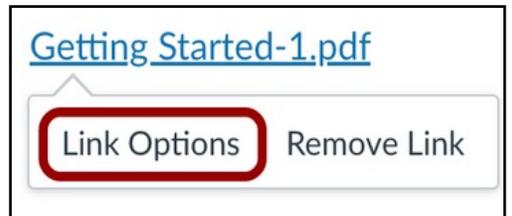


### RICH CONTENT EDITOR ALIGN OPTIONS

The Rich Content Editor, sometimes called the Text Editor, has improved the function of its align options by labeling them. The labels are viewable when you select the align options in the Rich Content Editor menu bar.

### RICH CONTENT EDITOR LINK OPTIONS

The Rich Content Editor has been improved with additional functionality when adding external links. You can now select a link in the Rich Content Editor and be presented with Link Options or Remove Link.



Upon selecting Link Options, you will see a set of options including changing the text associated with the link, changing the link itself, and, most importantly for this update, the option to disable a preview of the link, include an overlay preview, or have the preview of the link appear inline in the document.

### GRADEBOOK – MESSAGE STUDENTS WHO... SUBJECT LINE

When using the Message Student Who... feature in the Gradebook, a default subject line will be added that includes the name of the assignment for which the message is being generated. This subject line can be edited to improve context to the students.



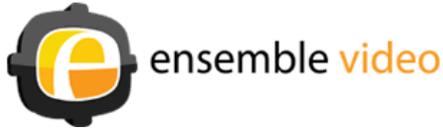
## DO YOU GO INCOGNITO?

“Incognito mode” is a term coined by Google Chrome to describe an internet browsing mode in which your web browser automatically deletes your browsing history and cookies at the end of a session. You can create an incognito window by clicking the special menu in the top-right corner of the browser window. Look for 3 dots in the upper right-hand corner of your browser (Windows and MAC OS). Why? Using this browsing option prevents your history, cookies and site data or information entered in forms from being saved to the device.



## RECORDING STUDIO

Information Technology Services is excited to offer a recording studio for faculty who are seeking to pre-record lectures utilizing state of the art equipment. This space is available by reservation Monday - Friday, 9:00am to 4:30pm. A technician will be on hand to assist with set-up and to guide your experience, as well as provide assistance in exporting the capture to an appropriate format. Just remember to bring your USB device or cloud storage information with you. For more information about the recording studio, [please see our website](#).



## THE END OF ENSEMBLE

Our partnership with Ensemble ended Wednesday, August 31, 2022. The service was moved to a “Read Only” function in mid-May this year. Faculty should now use Canvas Studio for lecture recording. The UM3D team continues to assist with training in Canvas Studio.

UM3D has documentation for downloading and transferring your videos to Canvas Studio, the replacement product for Ensemble, which can be found [here](#). For more individualized training on uploading Ensemble videos into Canvas Studio, see the [event calendar](#). This is available to all faculty. However, if you have staff members or graduate assistants who work on videos for your department, [email UM3D](#) to request special permission for assistance in accessing Canvas Studio.

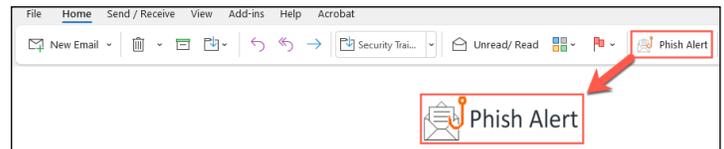


## FRIDAY MORNING VIDEOS BY UM3D

Each Friday morning, a short video answering some of the most frequently asked questions of UM3D technology trainers and instructional designers is released. This week’s video demonstrates how to log into the Zoom app correctly. You can view this video series on UM3D’s How do I... playlist.

Be sure to check out all of UM3D’s playlists for recordings of previous Canvas trainings and instructional design events, as well.

## REPORT PHISHING



Outlook users at the UofM have been enjoying the newest feature: the Phish Alert Button. Reporting these emails continues to help protect our community from fraud, identity theft, and financial loss. [Learn about the Phish Alert Button and how to use it.](#)

## DUO SECURITY ALERT

We should NEVER approve Duo requests we did not initiate. Be sure to decline and report unauthorized Duo requests to the ITS Service Desk immediately. If a student makes you aware (either via email or in the class) that unsolicited Duo requests are being received, advise that student to reset their password immediately.



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