

STUDENT

INTERNSHIP AGREEMENT

Student should complete this form and email to Dr. Robby Byrd at rbyrd@memphis.edu or return it to 300 Meeman.

Student Name UID#

Mobile phone Email

Internship site name

Term for which registration requested Year ☐ Fall ☐ Spring ☐ Summer

Major Academic Adviser

Learning objectives

STUDENT INTERNSHIP AGREEMENT

The University of Memphis does not control the way in which the internship learning experience and/or internship site is structured or operates. In granting academic credit for this experience, the University affirms that, to the best of its judgment, the experience is an appropriate curricular option for students and worthy of University credit, but makes no assurances, express or implied.

The student should take appropriate precautions, based on their personal health and other circumstances, to ensure that the experience does not pose an undue health or other risk. The student understands that any experience or associated travel carries with it potential hazards that are the beyond the control of the University and its agents or employees.

The student understands that the internship supervisor/site is to provide a valuable learning experience in a professional business environment. According, the University of Memphis encourages each student to advise as soon as possible if the experience does not meet their expectations in any manner.

Student signature Date

NOTE: Students may sign this agreement electronically by typing their name in the box above and returning the form to the Internship Coordinator as an attachment from their University of Memphis email.