**DAY 1: Thursday June 24th, 2021**

**8:00—8:30 (ALL TIMES listed are Central Time, so add an hour for EST)**  Attendees Login and Tech Check-in

* You will be admitted from the waiting room starting at 8:25 am at the latest. If there is a delay in welcoming you to the meeting we will broadcast a message to the waiting room. Please don’t leave the waiting room if you are not admitted to the meeting immediately

**8:30—9:00 Welcome, Introductions and Overview**

* Steve Barlow, President, Neighborhood Preservation, Inc.
* Professor Daniel Schaffzin, Associate Professor of Law and the Director of Experiential Learning at the University of Memphis Cecil C. Humphreys School of Law
* Dean Katherine Schaffzin, Dean of Cecil C. Humphreys School of Law
* Welcome Video from the Mayor of the City of Memphis, The Honorable Jim Strickland
* Joseph Schilling, Senior Researcher; The Urban Institute
  + Faculty Introductions
  + Overview of Day 1 Agenda and meeting logistics, housekeeping items and zoom ground rules

**Course 1**

**Assessing Your Local Code Enforcement Ecosystem**

**9:00 – 9:20 Defining Strategic Code Enforcement—Led by Joe Schilling**

**9:20 – 11:00 Sharing Your CE Ecosystem Map Homework**

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| Baltimore 9:20 |
| Dallas 9:30 |
| Memphis 9:40 |
| Providence 9:50 |
| Rockford 10:00 |
| St Louis 10:10 |
| Syracuse 10:25 |
| Toledo 10:35 |
| White Plains 10:45 |

**11:00 to 11:15 BREAK featuring Memphis Music**

**11:15 – 12:15 Complex Case Challenge--Simulation**

* Faculty will introduce various Code Enforcement Challenges you have most likely encountered in your work. You will have 30 minutes as a team to problem solve, followed by a 30 minute full group debrief of the strategy your team developed to address the problem how your team addressed the issue

**12:15-1:15 Networking LUNCH BREAK--Brown Bag Meet n Greet**

* 12:15 to 12:30 Grab your lunch and/or take a break
* 12:30 to 1:00 (optional) “Meet and Greet” Lunch Rooms: We will randomly organize you into 1 of 3 breakout rooms based on what Memphis is famous for: Blues, Bridges, and BBQ. You will get the chance to meet and chat with colleagues from other cities in Zoom breakout sessions; you can stay in one lunch room or visit another one.

**Course 2**

**Data Driven Policies, Programs, Procedures and Practices**

**1:15-2:15 Overview of Course/Panel Discussion Led by Faculty**

* Andrew Kieve, Co-Founder and CEO, Tolemi
* Discussion of data strategies used by SCEMA cities
* Q&A

**2:15--3:00 Course 2 Exercise/Team Work Session—CE Data Inventory**

* Breakout Exercise by City Teams **with** Faculty Facilitators: Identifying, collecting, and using real property data and other relevant info to make CE programs and actions more strategic.

**3:00--3:20 BREAK**- **featuring Video on Code Enforcement in Memphis**

**3:20--4:00 Team Report Outs from Data Exercise/Open Forum**

**4:00--4:30 Virtual SCEMA Happy Hour**

Grab your favorite beverage and then join a happy hour room!

**DAY 2: June 26th, 2019**

**8:00—8:30 CST Attendee Log in and Tech Check-in**

* Join early to troubleshoot any technical issues you ran into on Thursday

**8:30- 8:40 Day One Insights**

**8:40-8:50 Welcoming Remarks from Director Robert Knecht, Director of Public Works**

**8:50 to 10:00 Code Enforcement Management Panel**

* Michael Braverman, former Commissioner, City of Baltimore Department of Housing & Community Development (Confirmed) will moderate a panel discussion on today’s challenges and future opportunities in Code Enforcement Management. Panelists include:
* Carl Simpson, Code Enforcement Director for Dallas
* Eric Booker, Deputy Commissioner, Housing Code Enforcement & Emergency Operations; City of Baltimore Department of Housing and Community Development

**10:00 to 10:15 BREAK- featuring Video on Environmental Court**

**Course 3**

**New Models for CE Community Engagement—**

***Putting Equity Front and Center***

**10:15 to 11:45** Overview and Discussion with Faculty: Nisha Baliga AICP, Co- Executive Director, Hester Street, Inc. (New York City)

Breakout Exercise by City Teams with Faculty Facilitators

**11:45 to 12:45 Lunch—Networking/Office Hours with the Faculty**

Bring a particular issue or type of case with you and ask one of our faculty for guidance, advice, etc.

* Danny and Dana Steve and Kermit
* Joe and Austin Michael and Eric

**Course 4**

**Essential Regulatory, Compliance, & Enforcement Strategies**

**12:45 -- 1:45** Judges Chambers: Special breakout session for Judges

**12:45 --1:45** Overview of Regulatory and Enforcement Strategies and Remedies

* This course is an opportunity to share common tactics from your professional practice and an opportunity for you all to share what you are doing in this space and some of the challenges and successes that you have
* Breakouts (30 MINUTES)--Position based Discussion Rooms :

1. Lawyers and Law Office Directors
2. Code Enforcement Directors and Assistant Directors; Commissioners
3. Code Enforcement Supervisors, Code Enforcement inspectors, and Code Enforcement Coordinators
4. Non-Governmental Organizations, Community Based Organizations, Land Banks, and Community Partners

**1:45 – 2:00 BREAK- featuring Video on Landlord Registries**

**Course 5**

**Developing and Expanding Your Code Enforcement**

**Partnerships and Networks**

**2:00 – 3:30 Overview and Introduction** (10 minutes) led by Professor Danny Schaffzin, University of Memphis, and Kermit Lind (Coalition of the Willing)

**Panel: Strategies for Cultivating and Expanding Your Partnerships and Networks**

* The St. Louis Story: different models to create and sustain partnerships
  + - 15 minutes
* Syracuse’s Code Enforcement Ambassador's Model
  + - 15 minutes
* Dallas’ community prosecution model
  + - 15 minutes
* Open Discussion: Participant cities share their experiences (the good, the bad, the ugly) in developing partnerships and building their networks; draw out the barriers they faced and how they worked around them
  + - 15 minutes
* Introduction of Homework/Worksheet(15 minutes)

**3:30 – 4:00 Closing, Next Steps, and Virtual Graduation Celebration**