

Dear [Student],

I hope you're doing well!

As you know, registration for Fall 2020 is coming up. Hopefully, you have already begun thinking about the courses you plan to take. As your assigned advisor, I am available to meet with you one-on-one to discuss your fall schedule as well as your long-term plans, considering graduation requirements, Bar readiness, and your areas of interests.

To schedule an appointment with me, click this link and select the time that works best for you: [INSERT CALENDLY LINK]. If none of the available times works for you, please email me to make alternative arrangements. Please note that we will meet virtually using Zoom. The link to my virtual office will be provided when you schedule the meeting.

At least one day before our appointment, please complete the [Advising Worksheet](#) and send it to me by email. If you have not already, I encourage you to review the resources available on the [Student Advising](#) page, as these resources will help you with your planning and answer many of your questions in advance of our meeting.

I look forward to seeing you soon!