Schedule Builder

You may now conveniently plan your course schedule and register for classes using Schedule Builder.

Accessing Schedule Builder

1. In your browser, navigate to: https://myuofm.memphis.edu then type in your username and password, and click “Log In.”

2. Click on the “Student” tab.
3. From the Student Menu, click “Look Up Classes” to proceed.

4. Select the desired term from the dropdown menu, then click “Submit.”

5. On the following screen, click “Schedule Builder” to be redirected to the Schedule Builder site.
Registering in Schedule Builder

1. Select your desired term, then click “Save and Continue”

2. Select desired parameters, then click “Add Course” to find courses.

3. From the “Add Course” screen, select the Subject and Course, then click “Add Course.”
4. Repeat Step 3 until all desired courses are selected, then click “Done” to return to the main screen.

5. If you have a recurring schedule conflict, consider adding it to your schedule by clicking “Add Break,” otherwise, continue to Step 7.

6. On the “Add New Break” screen, type in a Break Name, and use the dropdown menus to schedule the break. Click “Add Break” once you are satisfied, then click “Back” to return to the main screen.
7. From the main screen, confirm that all desired Courses and Breaks have been added, then scroll down and click “Generate Schedules.”

8. Once the schedule has been generated, “View” to view your potential schedule.

9. Review your schedule by scrolling down. If you are satisfied with your schedule, click “Send to Shopping Cart” at the top of the screen. You will be redirected to the Shopping Cart screen.
10. If you are ready to register for classes at this time, click “Register.”

Welcome to the Schedule Planner Registration Cart.

**Classes in the Registration Cart**

<table>
<thead>
<tr>
<th>Select CRN</th>
<th>Subj Crse Sec</th>
<th>Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>14237</td>
<td>LAW 0222 011</td>
<td>Secured Transactions</td>
<td></td>
</tr>
<tr>
<td>14254</td>
<td>LAW 0329 011</td>
<td>Family Planning</td>
<td></td>
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<tr>
<td>22361</td>
<td>LAW 0001 011</td>
<td>Bioethics &amp; the Law</td>
<td></td>
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</tbody>
</table>

Register

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