

**STATEMENT OF UNDERSTANDING/AGREEMENT  
BETWEEN  
THE UNIVERSITY OF MEMPHIS  
AND**

**Volunteer's Name:**

1. The volunteer understands that he/she shall not be considered an employee, agent or independent contractor employed by the College or the Technology Center ("institution") for any purpose. The volunteer acknowledges that he/she will neither accept nor claim entitlement to any salary or benefits of employment, including but not limited to insurance, retirement benefits, worker's compensation, travel expenses, or any other form of compensation of any kind.
2. The volunteer understands that he/she has no actual authority to bind or represent the institution with regard to any third parties. Moreover, the volunteer agrees to avoid giving the impression of having apparent authority to bind or represent the institution with regard to third parties. Accordingly, the volunteer may not sign or enter into any agreements or contracts on behalf of the institution.
3. The volunteer understands that {T.C.A. 9-8-307(h) 8-42-101(a)(3)} extends certain protections to individuals who are participants in volunteer programs which are operated under the authorization of a state agency or department. The volunteer understands that under the above-referenced law, he/she is immune from suit to the same extent as state employees. Persons injured by the actions of a volunteer are able to file a claim directly against the state.
4. The volunteer acknowledges that the institution shall have no liability for personal injury or property damage which may be suffered by the volunteer, unless such injury or damage directly results from the negligent act or omissions of state employees or authorized volunteers. Any and all negligence claims shall be expressly limited to claims approved by the Claims Commission.
5. The volunteer acknowledges that he/she may not operate automotive or other state owned equipment of the institution without specific written authorization from the President or Director of the institution.
6. The volunteer and the institution agree that no person shall be subjected to discrimination on the basis of race, color, religion, sex, age, handicap, or national origin in the execution or performance of this Agreement.
7. The University of Memphis, the Tennessee Board of Regents, the State of Tennessee and their respective employees shall have no liability unless specifically provided for in this Agreement.
8. This Agreement may be terminated at any time upon written notice of the volunteer or the president of the University of Memphis.

**ACKNOWLEDGEMENT**

I, \_\_\_\_\_ name of volunteer), have read and understand the above statement and agreement and agree to abide by its terms and conditions while I am participating in volunteer activities at the University of Memphis. This agreement is effective from \_\_\_\_\_ (date) through \_\_\_\_\_ (date).

Signature of Volunteer \_\_\_\_\_ Date

**Recommendation of Approval of Statement of Understanding/Agreement:**

Signature of Supervisor of Volunteer: \_\_\_\_\_ Date

**Approval of Statement of Understanding/Agreement:**

Signature of President, Director, or Designee: \_\_\_\_\_ Date

**Send Forms To:** Office of Legal Counsel  
201 Administration Building

**BOARD OF CLAIMS  
VOLUNTEER REGISTRATION**

Volunteer's Name:

***NOTE:** This form should be attached to the Statement of Understanding/Agreement signed by the volunteer.*

1. Department/Activity:

2. Name and phone number of department official who coordinates volunteer activities:

3. Name of Volunteer Program:

4. Purpose of Program:

5. Activities engaged in by volunteers:

6. Term of volunteer: