

STUDENT JOB POSTING

Semester(s) Needed: Fall 2016

Date Needed: Sept. 1, 2016

Department: Libraries Branches (Music Library)

Location: Music Bldg, Room 115

Job Description: Circulation desk worker in Music Library

Duties: Typing, copying, filing, answering phones, running errands and must have computer knowledge

Number of Students Needed: 1 student awarded **federal work study**

Hours: Flexible based on class schedule

Pay Rate: \$7.25 per hour

Contact Person: Joel Roberts

Email Address: jcrberts@memphis.edu

Phone: 901-678-2330