University Libraries, University of Memphis

Art Exhibition Guidelines:

Mission:
The University Libraries serves the University of Memphis community providing access to information services and resources in a welcoming, innovative, and stimulating environment. Toward that end, art exhibit spaces have been created in McWherter Library. The goal of these exhibit spaces is to foster a sense of discovery through visual media that encourages both cultural and intellectual growth in support of the University Libraries’ educational mission.

Purpose:
The exhibit areas in the Reserves Room and on the 2nd, 3rd, and 4th floors are intended for temporary exhibitions that give voice to diverse talents of the University of Memphis community, including students, faculty, and staff.

Space:
Wall space in the Reserves Room and by entry landings on the 2nd, 3rd, and 4th floor is available for 2 dimensional work only. Each space measures 6’x 7’.

Selection Process:
The University Libraries reserves the right to decline the display of any proposed artwork without cause.

In accordance with the University Libraries’ Display Policy, proposals from organizations and individuals outside of the University Libraries must support the educational mission of the University Libraries and aid in creating a sense of community. Proposals can be emailed to the Library Art Task Force (lib_art_task@memphis.edu) who will make decisions in collaboration with the Dean of the University Libraries, who has the final say on all proposals. All inquiries and questions should be addressed to the Library Art Task Force.

Exhibition Procedures:
● Placement of art is up to the discretion of library personnel.
● Exhibitions are temporary and length of time will vary in accordance with the Art Exhibition Loan Agreement.
● Artists should contact the Office of the Dean of University Libraries to be connected with appropriate library personnel who will assist with the installation of artwork. Please note that the University Libraries will not provide frames or other hanging materials beyond the hooks to hang the art from the rails.
● Exhibitors are responsible for bringing accepted items to McWherter Library for display and are responsible for picking up their items in accordance with the Arts Exhibition Loan Agreement.
• All exhibitors must sign the Art Exhibition Loan Agreement form prior to any works being displayed. Please note that the University of Memphis Libraries does not assume responsibility for any loss, theft, or damage to pieces being exhibited or displayed, nor does it offer any insurance for these items. All pieces lent to McWherter Library for display are done so at the risk of the exhibitor and the exhibitor assumes full responsibility for any loss or damage to their pieces on display.

• The University Libraries does not engage in sales, referrals for sale, or appraisals.

Publicity:
The University Libraries will advertise exhibits on the Libraries website and events calendar, as well as through social media platforms.

Contact Information:
For questions please email the Library Art Task Force: lib_art_task@memphis.edu

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