

Short Term Carrel Policy

Private study carrels are available on the 3rd floor for temporary use by faculty, staff and students of the University of Memphis. Carrels are available on a first come first served basis. Keys are checked out at the Circulation Desk with a valid University of Memphis ID card.

Until further notice, the checkout period for each temporary carrel is 4 hours in one 24-hour period. They are not renewable, nor can another carrel be checked out when the key to one is returned.

The fine for an overdue carrel key is \$10.00 per hour or portion of an hour. Carrel key replacement is \$50.00 for any key lost or not returned.

A temporary carrel is available for one individual per carrel (not 2 or more). Such a study session will void the checkout.