

Short Term Carrel Policy

Private study carrels are available on the 3rd floor for temporary use by faculty, staff and students of the University of Memphis. Carrels are available on a first come first served basis. Keys are checked out at the Circulation Desk with a valid University of Memphis ID card.

Check-out options for the short term carrels are 4-hour, 1-day, 3-day and 7 day. They are not renewable, nor can another carrel be checked out when the key to one is returned. Students must wait 24 hours after returning a carrel key before checking out another one.

The fine for an overdue carrel key is \$10.00 per hour or portion of an hour. Carrel key replacement is \$50.00 for any key lost or not returned.

A temporary carrel is available for one individual per carrel (not 2 or more). Such a study session will void the checkout.