New Policies and Procedures for Semester-Loan Laptops

Beginning May 1, 2022

▶ During the summer, semester-loan laptops will ONLY be available to check out May 23 – August 4, 2022 (Full Summer Term and one week before term) and must be returned on or before Friday, August 12, 2022.

▶ During the fall, semester-loan laptops will ONLY be available to check out August 15 – November 30, 2022 (Full Fall Term and one week before term) and must be returned on or before Friday, December 16, 2022.

▶ To check out a semester-loan laptop, you must:
  o Be an undergraduate student.
  o Submit an online request form (COMING SOON).
  o Be enrolled in summer courses to check out a semester-loan laptop during the summer.

▶ If you do not return items by the due date, a late fee of $10 per day will be added to your account (after a 5-day grace period).

View the full policy at memphis.edu/libraries/technology/laptop.php

Questions or concerns? Email library_circulation@memphis.edu