Old Business

1. Sierra Software Upgrade to 2.0SP3 completed Monday, 12/14/15.
   a. Any questions / concerns?
2. Harvesting ContentPro – Thanks to John’s persistence, this content is now showing up in Encore Duet.
   a. Please report any questions or problems to me and John. Harvesting this content does have metadata and display implications for our discovery layer.
3. Coverage load prep ongoing – Thanks to Steve and Lucinda for running reports, providing input, and answering questions.
4. “Check Shelf” Records with no valid items attached at Math, Earth Sciences, and Chemistry branches deleted (after holdings removed in OCLC).
   a. Should we target Health Sciences and Music next?
5. Cat Date in Bib vs Order record
   a. Cat. date in order record is manually changed during the cataloging process. Cat. date in bib records is typically set by the system. These two data points should be used discretely. CM needn’t take the time to remove system applied cat. dates in bib records.
6. Proposal: update 049 of transferred items from 049_ _ $aTMAV$c1 to 049_ 1 $aTMAA$c1$n2015 transferred from $o TMAV
   a. 2nd Indicator Indicates the completeness of holdings data
      i. blank Undefined
      ii. 0 Holdings information complete
      iii. Locally defined (Holdings information updated)
   b. Subfields (R=Repeatable NR=Nonrepeatable) Input Standards
      i. ‡a Holding library (R) Mandatory/Mandatory
      ii. ‡c Copy information
      iii. ‡n Notes about holdings (NR) Optional/Optional
      iv. ‡o Local processing data (R) Optional/Optional

New Business

1. Rachel will likely be out for maternity leave January 15-April 15ish.
   a. Please continue to report problems, needs, suggestions to Rachel, but also copy John.
   b. Please have patience and understand that the priority will be addressing problems and not adding functionality or upgrading the system.
2. Steve identified that some existing item locations were not properly scoped in Classic Catalog.
   a. Innovative has to do this, but I can submit requests if you all identify.
3. James and Steve discussed replacement cost assessment and procedures with Frankie.
4. Serials display in Classic Catalog

Postponed Business

1. ETD into Encore Duet
   a. Waiting on documentation from Elizabeth.
2. Conducting Inventory Projects
   a. Hopefully we can revisit in the spring. Again, we do not need a wireless connection, just a barcode reader and device that can generate txt files.