Ongoing

1. Harvesting ETD
   a. Several hundred loaded. Any questions/concerns about records?

2. Adam Matthew Digital Collections
   a. Linde, Caitlin, and Rachel discussing priorities. Linde individually cataloging or updating records, sometimes after bulk loads.

3. Inventory Project
   a. CM has completed the Easy Reader section and is moving forward.
   b. Some Easy Readers are suppressed, marked available, and not inventoried. Gail can you speak to these?

4. BNA MARC records for Law
   a. Any questions/concerns before loading in production?

5. Gift processing
   a. Follow-up on workflow-- OK to proceed after initial review?
      i. Music – yes; Main – no? Why?
   b. Utility of identifying binding/ISBN in a note field by Acquisitions?

New

6. Early English Books microform
   a. We loaded the full run of records, but Ashley reported and James confirmed that we don’t have reels after 2468. It has proven hard to suppress just those after 2468 for several reasons (many have multiple reels in the volume field, the numbers aren’t all four digits, and some include various characters).
   b. Would it be an improvement to include a link to request the item via interlibrary loan if not available on the shelf?

7. Proposal to replace various and sundry (often incorrect and hard to keep updated) 856s in periodical records with a link to the Serials Solutions resource page (like this: http://zr8br4nt7z.search.serialssolutions.com/?V=1.0&N=100&L=ZR8BR4NT7Z&S=I_M&C=0306-2619)
   a. I’ve loaded the first test into training server (review file # 100) and am still refining the list of records to work with.
   b. Record requirements: a current/correct ISSN and encoded as serials. I’d like to start with those serials that already have an 856, but that are not mcg (gov publications), LeMoyne Owen, or JSCC only.
   c. The label on the links is: University of Memphis Authorized Users - Click to Check Availability. This is open to discussion.
   d. What problems/questions/concerns do you have?

8. On-search / Missing / Not inventoried books procedures –
   a. Shelia made the excellent point that “on search” has traditionally been used for patron-identified requests.
   b. Should there be another process for setting to missing or identifying as not inventoried those items which were not scanned during the inventory?

9. Serials check-in cards being deleted?