University Libraries  
LAC Minutes  
December 1, 2015

Present: Gerald Chaudron, John Evans, Sylverna Ford, Shelia Gaines, Jill Green, Shanika Jones, Steve Knowlton, Elizabeth McDonald, Anna Neal, Bess Robinson, Perveen Rustomfram, Archie Shelton, James Singleton, Lee Slack.

1. ASERL Update - S. Ford

The Fall ASERL meeting was held in New Orleans on November 19th and 20th.
- One of the events during the meeting was a presentation on “What Happens When You Break the Big Deal with a Publisher.” Steve Knowlton was a presenter on the panel. A number of people in the meeting have expressed an interest in applying Steve’s model to their libraries.
- ASERL is changing the funding formula for member libraries. This is the second time in the last few years that ASERL has reevaluated the way they calculate their funding threshold. With the previous funding formula, University Libraries had a $1.4 million dollar funding deficit. The new formula reduces our funding deficit to approximately $240,000.
- ASERL is looking for new opportunities for member libraries to work together. If you have any ideas, let Dean Ford know.
- ASERL would like to collaborate with several library consortiums on journal retention. Certain libraries would commit to retaining certain print back issues. Journal retention is becoming a problem since libraries have to convert space for other uses.

2. Update on Budget for FY17 - S. Ford

We are in the process of planning for the FY17 budget. 2017 will be the first year that the University will use the SRI budgeting model. We are scheduled to be a part of the Academic Budget Presentation next week. Initially we were told to plan for a 5% - 10% budget cut in 2017. However, we have now been told that the library will be exempt from the budget cuts, but our budget will remain flat. At this point there will not be significant changes in the library’s budget.

3. Update on Vacancies - S. Ford

We have concluded the search to fill two LA1 positions in the Circulation Department. Human Resources is working to finalize these. We currently have 2, LA3 positions in Collection Management posted. One is in ILL and one is in Acquisitions. We have in the pipeline two LA2 positions in Collection Management. The Health Sciences Librarian, User Interfaces Librarian, and Special Collections Librarian/Archivist are now posted.
4. Additional Agenda Items

**TAF Meeting Update – John Evans**
The Learning Commons along with a few other locations on campus is now designated as an enterprise resource. There are no plans to cut services in these areas during the coming year. There may not be a TAF rollout for next year. This is important to us because it is the source of providing much of the equipment for our faculty and staff.

**Web of Science – S. Ford**
An anonymous donor has come through with the amount needed to purchase *Web of Science* again this year.

5. Announcements

**James Singleton**
The contractors are now on the second floor installing the new VAV boxes. I am now discussing with Physical Plant the possibility of adding extra humidity sensors to our system to prevent mold in the library. The system won’t be fully readjusted until they have completed the entire building.

**Archie Shelton**
- We have someone who has agreed to leave a percentage of their estate to the library endowment. We have not agreed on the percentage yet.
- We have received the Beale Street Collection which covers 35 years of Beale Street history.

**Steve Knowlton**
We have finished updating our A – Z journal list so every title on that list has beginning and end dates of our print holdings.

Meeting Adjourned: 9:14 am
Minutes Finalized: December 4, 2015