LAC Minutes
March 10, 2015

Present:
John Evans, Sylverna Ford, Ed Frank, Shelia Gaines, Jill Green, Shanika Jones, Elizabeth McDonald, Anna Neal, Bess Robinson, Perveen Rustomfram, James Singleton, Chris Ratliff, Lee Slack

Absent:
Steve Knowlton

Guest:
Gail Barton (for Steve Knowlton)

1. **Fall Enrollment Update – S. Ford**
   A map indicating states that the university has received enrollment applications from was distributed to the council. Over 16,000 applications have been received. The University of Memphis has received applications from every state except Rhode Island. This increase in applications may be due to the recruiting program implemented by the consulting group hired by the university. Increased visibility of the University’s athletic programs is also thought to be a factor. A sizeable freshman class is expected for the fall.

2. **Accreditation Visit – S. Ford**
   - The university is up for reaccreditation this year. The Accreditation Team will be on campus March 22nd through March 26. They will meet with various individuals and groups across the campus. Usually there is a library visit on their schedule.
   - The QEP is academic coaching. The university has been conducting a Pilot Academic coaching program and the results have been good. Students are required to meet with their academic coaches several times over the semester. Coaches are also available to give students information on university resources. Students enrolled in the program have been more successful in their academic studies than students not enrolled in the program. Initially this program will be implemented by the university for incoming freshman. It will be expanded to other students as resources allow.

3. **SRI Implementation – S. Ford**
   The University is moving forward on changing the budgeting system to a Strategic Resource Investment (SRI) model. Beginning July 1, 2015, the university’s budget will be run in parallel with the SRI budget model in the background. On July 1, 2016, the university’s budget will be run fully on the SRI model. The SRI model should give Deans more control over their budgets. Questions concerning funding of nonrevenue generating units on campus have not been answered. However, revenue generating units will be taxed 25% of their revenues to establish a funding pool for nonrevenue generating
units. It has not yet been defined as to how this pool will be distributed. University Libraries is designated as an administrative nonrevenue generating unit. More information will be shared as it becomes available.

4. **Faculty Ranks – S. Ford**
   Departments will now be able to decide which faculty ranks they want to use on both the main campus and the Lambuth campus. The terms Lecturer and Senior Lecturer were initially thought to be relevant only to faculty on the Lambuth campus but there are also tenure track faculty on the Lambuth campus. Now, it is up to departments on either campus to decide which ranks are right for them.

5. **Intellectual Property – S. Ford**
   Employees of the university do create things that are marketable. The university, through its Intellectual Property and Technology Transfer Unit, is developing guidelines clarifying how this should be handled since university resources are used. The intent is to protect the interests of both the creator and the university. A handout with suggested language for these guidelines is attached to the minutes.

6. **Maymester – S. Ford**
   The University is planning on having a Maymester. Maymester will be after classes end in April and before summer semester classes begin. This is being done to help students graduate in 4 to 5 years. A list of the courses being offered is attached to the minutes. If this Maymester is successful it will likely be repeated in future years.

7. **III Update – S. Ford**
   The Innovative Directors Symposium was held in New Orleans, LA, March 2 through March 5, 2015. Academic and Public Directors met together this year for the first time. The ultimate goal of Innovative is to migrate everyone to Serria. They will be phasing out system specific development. Future development will be compatible with Sierra, Polaris, and VTLS. Innovative is growing and is becoming more international. John Evans and Racheal Scott will be attending the upcoming Innovative Users Group meeting.

8. **Additional Agenda Items**
   None

9. **Announcements**
   **Perveen Rustomfram**
   We will be having a workshop for the Shelby County Board of Commissioners on Friday, March 13, 9am – 1pm. We expect about 11 people.

   **Lee Slack**
   Rebecca is home from the hospital.
Bess Robinson
Mary has been a godsend. (Mary Freilich has returned as an adjunct librarian and will be working through this semester.)

S. Ford
If anyone knows of someone interested in being an adjunct librarian, please let us know. We still have one position available.

Meeting Adjourned: 9:30 am
Minutes Finalized: March 12, 2015
# Courses Offered During Maymester 2015

## Arts & Sciences
- HIST 3881: African American History
- HIST 2020: The U.S. Since 1877
- SWRK 6937: School Social Work
- BIOL 4651/6651: Field Techniques in Vert Zoology

## Communication & Fine Arts
- COMM 2381 – 3 sections: Oral Communication
- THEA 1030: Intro to Theatre

## Education
- IDT 3600: Technology in Education
- IDT 7052: Intro Instructional Design & Tech
- PHED 1921: Basketball
- NUTR 2202: Nutrition
- NUTR 7405: Pharmacol Nutr Prof
- EXSS 3405: Kinesiology
- PETE 3604: Teach Phys Ed/Health/K-Middle

## Kemmons Wilson School
- HPRM 3911: Pre-Internship Seminar in Hospitality
- HPRM 2050: Food and Beverage Operations
- HPRM 4910: Special Problems – International Hotel Mgmt

## Nursing
- NURS 3230: Gerontological Nursing
- NURS 4205: Transitions into Professional Nursing Practice

Chemistry:

Demonstrated scholarly productivity through refereed journal articles and presentations at professional meetings that are indicative of professional recognition of his/her research contribution. Patents* and licensed intellectual properties are valued equally with refereed journal articles.

* Provisional patent applications will be considered equivalent to publications only during the year of intellectual property protection provided. The work in a provisional patent application should either be used as the basis for a regular patent application or a publication after this one-year period.

Psychology:

Intellectual Property and Technology Transfer. The value of research can also be evidenced through the development of unique intellectual property and products of potential commercial value. Inventions accepted by the Office of Technology Transfer for patent application, licensing or other forms of protection are considered to demonstrate the impact of research and scholarship and are valued in a manner similar to publications, presentations and grant activity.