LAC Minutes
October 10, 2017

Present: Gail Barton, Gerald Chaudron, John Evans, Shelia Gaines, Jill Green, Shanika Jones, Elizabeth McDonald, Bess Robinson, Perveen Rustomfram, James Singleton, Lee Slack.

Guests: Kenneth Haggerty

1. Ongoing Outreach Program – Lee Slack
An ongoing outreach program for the library will begin in November. Anyone that can knit, crochet, or do any other portable crafts is invited to join an outreach group starting in November. This group will meet in the library rotunda weekly to work on crafts for approximately an hour. Artisans will need to provide their own supplies. Making Twiddle Muffs was suggested as a possible charity project. Announcements will go to Library All when start dates and times are finalized for this project.

2. Academic Chairs Leadership Academy – Bess Robinson
Bess Robinson, John Evans, and Gail Barton attended the Academic Chairs Leadership Academy. The group agreed that the academy was very beneficial. Topics discussed provided valuable information on positive thinking, finding solutions to ongoing problems, learning procedures, and coping skills.

3. Memphis Innovation Boot Camp – Bess Robinson
Bess Robinson attended the Memphis Innovation Boot Camp. This program is about design thinking and decision-making. Members of the group were asked to find a solution to the downtown Memphis garbage collection problem. The group went to downtown Memphis and looked at the different ways that garbage is collected in downtown Memphis. The group toured the Civil Rights Museum and during lunch spoke with several people that marched in the 1968 Sanitation Workers Strike. The group began to look for solutions to the garbage collection issue. The group was asked to draw pictures instead of using words to describe solutions to the garbage collection issue. They were then asked to present their ideas to several people from waste management for the City of Memphis. The Memphis Innovation Boot Camp was a valuable experience in learning to address a problem, identify who is involved, and formulate viable solutions.

4. Update TBR Library Subcouncil Meeting – Bess Robinson
Bess Robinson attended this meeting on September 25 – 26, in Nashville, TN. The University of Memphis is still trying to work out the details of our relationship with TBR. Some of the topics discussed at the meeting were:

- This will be the last semester of the first cohort of the Tennessee Promise students.
- Tennessee Reconnect is a program that will be administered by TBR to help students return to school and graduate.
- TBR has laid off a number of employees.
• Locally governed institutions that have separated from TBR can sign on to receive some TBR services.
• University Libraries is going to help with the Tennessee Academic Library Collaborative (TALC). This is a program where a student from another TBR institution can check out materials on the TALC card.
• How to development assessment numbers for your library.
• How to market your library.
• Print circulation is dropping everywhere.
• Ideas for getting students involved in the library.

5. **Library Dress Code Policy – Bess Robinson**
   Council members discussed the University Libraries’ Dress Code Policy. Suggested changes include:
   • Allowing employees to wear jeans.
   • Removeing the last section of the dress code that specifies “not allowed” items of clothing.

   The University Libraries Dress Code will be revised with the recommended changes and presented for a second reading at the next LAC meeting.

6. **Additional Agenda Items**

   **Meetings with Staff and Faculty – Bess Robinson**
   Faculty has a monthly meeting with the Interim Dean and Staff has a monthly meeting with the Interim Dean. The Council discussed continuing Open Forums to allow staff and faculty to meet together. The consensus was that Open Forums should be scheduled quarterly.

7. **Announcements**

   **John Evans**
   The committee for the Community Engagement Librarian will finish their report on candidates this afternoon and submit it to the Dean.

   **Bess Robinson**
   In the future, the Helen Hardin Honors College may be relocated to available space in McWherter Library.

Meeting Adjourned: 9:48 AM
Minutes Finalized: October 24, 2017