LAC Minutes
November 13, 2018

Present: Gail Barton, John Evans, Shelia Gaines, Jill Green, Irma Quinones, Joel Roberts, Perveen Rustomfram, Rachel Scott, James Singleton, Lee Slack
Absent: Elizabeth McDonald, Gerald Chaudron
Guest: Brigitte Billeaudeaux, Tom Nenon

1. **Automated External Defibrillator (AED) – James Singleton**
   The council discussed the need for purchasing an AED unit for the Library. James Singleton will research the details of training personnel to use this equipment and the cost of the equipment. AED units are a type of life saving equipment used for cardiac arrest.

2. **University of Memphis Research Council Meeting Update – John Evans**
   University Libraries now has a representative on this council. They will be meeting quarterly to discuss topics including:
   - Any governance structure intended to boost research productivity on campus that aids in the University obtaining R1 status.
   - Bylaws
   - Membership
   - Policy
   A membership roster is attached to the minutes.

3. **Faculty and Staff Hiring Plan Update – John Evans**
   We are still working on a faculty and staff hiring plan to present to the Provost. We must be selective about requests to fill vacant positions.

4. **Additional Agenda items**
   **ACE Office – John Evans**
   A blueprint layout of where the Academic Coaching for Excellence (ACE) office will be located in McWherter Library is attached to the minutes.

   **Academic Year 2018-2019 Faculty Contract Calendar – John Evans**
   The Academic Year 2018-2019 Faculty Contract Calendar is attached to the minutes.

5. **Announcements**

   **John Evans**
   - There is no word on when additional work will begin on the gender neutral restrooms on the third floor. Paper dispensers and toilet covers have been changed in the restrooms.
   - We will not be doing Amnesty Day due to the possible negative impact on the Library’s budget.
James Singleton
Heavy gage wire has been installed on the front west side of McWherter Library to prevent squirrels from getting into the building.

Meeting Adjourned: 10:06am
University of Memphis Research Council
Membership Roster, 2018-19

Dean's Representatives

Abby Parrill Baker                  Lynda Black
College of Arts and Sciences       Law School
   Kevin Sanders                    Annapoorna Mary
College of Communication & Fine Arts Lowenberg College of Nursing
   Alfred Hall                      Kim Oller
College of Education               School of Communication Sciences & Disorders
   Chuck Pierce                    Brandt Pence
Fogelman College of Business & Economics School of Health Studies
   Stephanie Ivey                  Hongmei Zhang
Herff College of Engineering       School of Public Health
   Cody Havard                     Colin Chapell
Kemmons Wilson School of Hospitality University College
   Cheryl Bowers                   John Evans
   Lambuth Campus

Faculty Senate Representatives

   Erno Lindner
   Biomedical Engineering
   Sajjan Shiva
   Computer Science
   Brian Waldron
   Civil Engineering

Chairs/Centers of Excellence Representatives

   Gayle Beck
   Psychology
   Santosh Kumar
   Computer Science
   Chuck Langston

Center for Earthquake Research and Information

At-Large Representatives

   Remy Debes
   Philosophy
   John Gnuschke
   Sparks Bureau


Faculty Representatives

Mehdi Amini
Marketing & Supply Chain
Gary Bowlin
Biomedical Engineering
Dipankar Dasgupta
Computer Science

Ali Fatemi
Mechanical Engineering
Ryan Fisher
School of Music
Wilfried Karmaus
School of Public Health
Satish Kedia
School of Public Health
Katherine Lambert-Pennington
SUAPP
Jim Murphy
Psychology
Max Paquette
School of Health Studies
Sarah Potter
Marcus Orr Center
Chrysanthe Preza
Electrical/Comp Engineering
Tom Sutter
Biology
Steve Zanskas
CEPR
### Academic Year 2018-2019 Faculty Contract Calendar

#### Fall 2018

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>First day for faculty to return</td>
<td>Monday, August 20, 2018</td>
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<tr>
<td>First Day of Classes</td>
<td>Monday, August 27, 2018</td>
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<tr>
<td>Labor Day</td>
<td>Monday, September 3, 2018</td>
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<tr>
<td>Fall Break</td>
<td>Saturday, October 13 — Tuesday, October 16, 2018</td>
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<tr>
<td>Thanksgiving Holidays</td>
<td>Wednesday, November 21 — Sunday, November 25, 2018</td>
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<tr>
<td>Last Day of Classes</td>
<td>Wednesday, December 5, 2018</td>
</tr>
<tr>
<td>Exams</td>
<td>Friday, December 7 — Thursday, December 13, 2018</td>
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<tr>
<td>Last day of semester for faculty</td>
<td>Thursday, December 20, 2018</td>
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<tr>
<td>Winter Break</td>
<td>Friday, December 21 — Monday, December 31, 2018</td>
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#### Spring 2019

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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Winter Break</td>
<td>Tuesday, January 1 — Friday, January 4, 2019</td>
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<tr>
<td>First day for faculty to return</td>
<td>Monday, January 7, 2019</td>
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<tr>
<td>First Day of Classes</td>
<td>Monday, January 14, 2019</td>
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<tr>
<td>M. L. King, dr. Holiday</td>
<td>Monday, January 21, 2019</td>
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<tr>
<td>Spring Break</td>
<td>Monday, March 4 — Sunday, March 10, 2019</td>
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<tr>
<td>Last Day of Classes</td>
<td>Wednesday, April 24, 2019</td>
</tr>
<tr>
<td>Exams</td>
<td>Friday, April 26 — Thursday, May 2, 2019</td>
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<tr>
<td>Last day of semester for faculty</td>
<td>Thursday, May 9, 2019</td>
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There are 166 work days in this academic year calendar (83 in the fall semester and 83 in the spring semester).

Please contact emprecords@memphis.edu if you have any questions regarding this calendar.