


Guest: Scott Sundvall

Welcome: B. Robinson thanked everyone for coming, and B. Thomas for booking room 225.

Assistive Technology Lab (A. Roach-Freiman)
This Lab, in front of the RIS Desk, comprises technology for students registered with the Disability Resources for Students (DRS) Office. Assistive technology helps people become more self-sufficient. Examples available in the lab include

- software programs that convert text (like from the Internet and databases) to speech and speech to text, enlarge text, allow users to look at chunks of text, scan documents, etc.
- desks whose tops raise and lower to accommodate wheelchairs (if you see a chair there, move it out of the way)
- a Braille printer that converts documents into Braille. If it makes weird noises, call DRS (2880).

Our sign-ins don’t work because we are not registered with the DRS.

Kendra Vaughn (kjvaughn@memphis.edu), the extremely helpful and knowledgeable Assistive Technology Lab GA, is there Tuesdays and Thursdays 1:00 - 4:30 and is happy to take you through the lab. (These hours change each semester.) Refer to DRS students who may need these sources and do not know about them or have questions about accommodation (2880; memphis.edu/drs).


- Two copies at the RIS Desk
- Resources
  - A. Roach-Freiman's research guide Citation Resources
  - MLA.org style center Works Cited Quick Guide
- Some databases are still using the 7th edition; others, the 8th
- Clarify whether a user wants the 7th or 8th editions
- Major features of the 8th edition
  - Citing is more streamlined and focuses more on the core elements of sources
  - There are no more source types. Same format for pretty much all kinds of sources.
  - Nine elements of most sources: Author Other contributors Publisher
    - Title of source Version Publication date
    - Title of container Number Location
  - Containers within containers called nested containers. Smallest containers go first (like the title of an article before the title of the journal).
- Advantages: Users must be able to analyze and identify the elements of their sources. It’s easier and flexible: There are multiple ways to cite; all are correct. In-text citations and format haven't changed much.
- Disadvantages: Nesting can be confusing. Details: Pages now pp rather than pg. Requires URLs. Proxy URLs unstable. (DOIs are document specific and not as "breakable." Permalink next best bet . . . not specific. Copy and paste can be problematic.)

Center for Writing and Communication (CWC) Update
Dr. Scott Sundvall, director of the CWC, made several announcements.
• The current CWC space is being renovated. He will get a copy of the plans soon, and anticipates etched glass partitions, new furniture, and additional signage.

• The CWC now offers synchronous online consultations on Thursday evenings. Users schedule appointments for online help in same platform as for face-to-face appointments, upload their papers, and discuss them via chat with the CWC staff. Scott encouraged us to promote this!

• The CWC helps with any phase of the process of writing/communication, including resumes, CVs, mock interviews . . . any oral or written communication.

• If there is demand, the CWC may extend face-to-face service after 5:00. (We keep stats on requests for their service when they’re closed.)

• This spring, the CWC will be working with the public library to provide writing workshops for the community. The public library is developing marketing materials now.

• Chuck Robinson, Graduate Assistant Director, is interested in doing some writing workshops for graduate students. Please encourage graduate students to send Chuck their ideas.

• Chuck is also drafting their end-of-the-semester newsletter.

• CWC staff are looking into drafting a National Endowment of the Humanities grant.

• Scott now has a phone (1694).

• The CWC doesn’t proofread or edit. (The Educational Support Program satellite in Patterson might do some proofing.)

New Databases and Trials (C. Harrington)

• APA Style CENTRAL trial continues until 23 November

• SAGE Video collections trial continues until 7 December. C. Harrington is setting up a training session with their library relations manager and will share info about it when she has it.
  o The collections are Business & Management; Counseling & Psychotherapy; Education, Media, Communication & Cultural Studies; Politics & International Relations; Psychology
  o Videos include a transcript (great for users with hearing issues)
  o Users may clip sections of a video and embed them into the course management system
  o Sage used responsive design, so videos work on phones and tablets as well
  o There are nine collections. Unlikely we’ll get all; maybe just some (Psychology? Education?).

• Note the links for feedback on the New Databases & Trials page. C. Harrington will work with Kenny Haggerty to develop an actual form that liaisons may send out to get feedback.

• There are issues with the Report Access Problem form (under Ask-a-Librarian) and the quality of the feedback received. Kenny Haggerty will pursue.

Minimizing Emails to the Whole List Related to Requests for Desk/Chat Subs

Options if you need a sub:

• Approach someone individually (rather than using the list) and simply change the calendar, or write to the RIS or Chat list and request that whoever can switch change the calendar and not reply (or reply only to you)—then monitor the calendar and ask again if your shift isn’t covered. (If you get multiple responses, check the calendar and respond individually.)

If you respond to a request make to the RIS or Chat list, you could

• check the calendar and if the shift has not already been taken, change the calendar and let the requestor know; or

• reply directly to the requestor, then change the calendar

After requested shifts are covered, the requestor should notify the appropriate list. Requestor and claimant: Please confirm that the RIS calendar is updated.

In Addition:

• Panic Buttons (at the IT student’s desk and under the RIS and Chat desks) are silent on this end, but alert University Police to contact the Circulation Desk.

• Starting in January, the 6:00 – 9:00 person will work 6:00 – 8:00. J. Cole and L. Sikkink will cover the 8:00 – 9:00 hour. We will evaluate how this worked after the Spring semester.

• The remote control that operates the video game TV may be checked out from Circulation. Bring questions/concerns to Casey Parkman or Shelia Gaines.

• Check out the new and improved University Library Digital Repository (ULDR) site!

• Commencement programs from 2012 back are online: Special Collections→Internet Archive→Commencement Programs.

Bess Robinson, 1 December 2016