ELRC EXPLORERS
Passport to Play
Summer Camp 2021

Barbara K. Lipman Early Learning & Research Center
June 1st - July 30th
2021 CAMP INFO

WHAT'S INSIDE?

WHO ARE THE ELRC EXPLORERS? - 2

WEEKLY THEMES - 3

CAMPERS, REGISTRATION, FEES, MEALS - 4

STAFF, SAFETY, CHECK IN/OUT - 5

WHAT TO BRING, BEHAVIOR, OUTDOOR PLAY - 6

DAILY SCHEDULE - 7

COVID-19 POLICIES - 8-10

LOCATION
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MEMPHIS, TN 38111

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CAMP HOURS
MONDAY-FRIDAY
8:00AM-5:00PM
WHO ARE THE ELRC EXPLORERS?
A MESSAGE FROM THE ELRC DIRECTOR

Summer Camp at the ELRC is something that our children, families, and staff look forward to every year. When I think of Summer Camp I can feel the sunshine, see smiling faces, and hear the laughter as our campers made the most out of every sunny day and every fun activity.

When the world shut down last Spring, we had already been excitedly planning new adventures and registering our campers. With COVID-19 on the rise as the summer approached, we were heartbroken that we weren't able to reopen in time for camp. It was a surreal time to be at the ELRC. The sun was shining outside but the school was silent inside. We decided that if our campers couldn't come to us, we would take summer camp to them. We adapted our adventures and transformed them into our Summer Camp To-Go program. Every week we set out with dozens of Tiger Blue bags and delivered the fun to homes across Shelby County. Our students had been home since March and were delighted to wave to us from porches and windows as they awaited deliveries. As much as we brought fun to our families experiencing summer from home, the experience revived us and reminded us why we had to keep fighting to reopen for the new school year.

In August 2020, we bravely reopened the ELRC to our students and staff. Soon our new procedures felt like a normal routine and our incredible program began to shine again. Despite the challenges, we are all thankful that our school could be a beautifully normal place in an unfamiliar new world.

Though the world is not quite ready for us to travel again, our students are still young, curious explorers. As we began planning for Summer Camp 2021, we were compelled to bring the world to our campers just like we delivered the fun to their homes in 2020.

With our safety procedures firmly in place, we are ready. In June we will embark alongside our ELRC Explorers on imaginative adventures inspired by experiences from across the world. Thank you for exploring with us!

Brooke Willis
WEEKLY DESTINATIONS

June 1-4
Exploring My Memphis

June 7-11
Travel Transportation

June 14-18
Space Odyssey

June 21-25
Exploring Earth

June 28-July 2
International Insects

July 6-9
Rainforest Roundup

July 12-16
Agriculture Across America

July 19-23
Water Worlds

July 26-29
Tropical Destinations
CAMPERS

- SUMMER CAMP IS OPEN TO CHILDREN AGES 3 THROUGH AGE 5.
- CAMPERS MUST TURN 3 NO LATER THAN JUNE 1, 2021.
- ALL CAMPERS MUST BE FULLY POTTY-TRAINED PRIOR TO ATTENDING CAMP.

REGISTRATION

- SUMMER CAMP REGISTRATION BEGINS MARCH 1, 2021
- A $55 REGISTRATION FEE IS DUE FOR EACH CHILD ATTENDING CAMP.
- REGISTRATION IS FOR ALL 9 WEEKS OF SUMMER CAMP.
- CAMPERS WILL RECEIVE A CAMP BACKPACK AND TRAVEL PATCHES FOR EACH WEEK’S ADVENTURE.

FEES

- SUMMER CAMP TUITION IS $215/WEEK
- ALL ACTIVITY FEES ARE INCLUDED IN WEEKLY TUITION RATES
- PAYMENT IS DUE BY THE THURSDAY PRIOR TO EACH WEEK
- FAILURE TO SUBMIT PAYMENTS ON TIME WILL RESULT IN DISMISSAL FROM CAMP

MEALS/SNACKS

- EACH DAY CAMPERS SHOULD BRING THE FOLLOWING ITEMS:
  - LUNCH
  - AM SNACK
  - PM SNACK
  - REUSABLE WATER BOTTLE
- PLEASE LABEL ALL ITEMS WITH YOUR CHILD’S NAME
- PER COVID-19 PROTOCOLS, ALL ITEMS MUST BE SENT IN DISPOSABLE PACKAGING.
- REUSABLE WATER BOTTLES MUST BE TAKEN HOME AND WASHED EACH DAY
CAMP STAFF

- SUMMER CAMP STAFF ARE CERTIFIED IN PEDIATRIC FIRST AID/CPR.
- THE ELRC IS LICENSED BY THE TN DEPARTMENT OF EDUCATION. OUR SUMMER CAMP follows all associated rules and regulations including staff:child ratios.

HEALTH & SAFETY

- PLEASE MAKE SURE THAT YOU INCLUDE ANY/ALL KNOWN DISABILITIES/ALLERGIES/MEDICAL CONDITIONS IN YOUR CHILD’S REGISTRATION PACKET. ANY EMERGENCY MEDICATIONS MUST BE AT SCHOOL WITH YOUR CHILD AT ALL TIMES WITH A COMPLETED MEDICATION AUTHORIZATION FORM. THESE FORMS CAN BE FOUND IN THE SCHOOL OFFICE.
- PRESCRIPTION MEDICATION WILL ONLY BE ADMINISTERED WHEN PRESCRIBED BY A PHYSICIAN, IN ITS ORIGINAL CONTAINER, AND IS ACCOMPANIED BY A SIGNED AND COMPLETED MEDICATION AUTHORIZATION FORM.
- NON-PREScription MEDICATIONS MUST BE ACCOMPANIED BY A SIGNED AND COMPLETED MEDICATION AUTHORIZATION FORM, BE IN THE ORIGINAL CONTAINER LABELED WITH THE CHILD’S NAME.

CHECK-IN/CHECK-OUT

- DAILY CHECK-IN/OUT IS HANDS-FREE AND CONDUCTED THROUGH OUR BRIGHTWHEEL MOBILE APP. YOU WILL RECEIVE INSTRUCTIONS FOR CREATING AN ACCOUNT PRIOR TO THE FIRST DAY OF CAMP.
- ONLY THE INDIVIDUALS AUTHORIZED BY YOU WILL BE PERMITTED TO PICK UP YOUR CHILD FROM CAMP. IF CHANGES TO THIS LIST MUST BE MADE, PLEASE CONTACT THE FRONT OFFICE STAFF. ANY PERSON PICKING A CHILD UP FROM CAMP MUST BE PREPARED TO PRESENT PICTURE IDENTIFICATION.
WHAT TO BRING
- CAMP BACKPACK
- FACE COVERING (MASK OR SHIELD)
- LUNCH (LABELED WITH CHILD’S NAME)
- 2 SNACKS (LABELED)
- REUSABLE WATER BOTTLE
- CHANGE OF CLOTHES
- NAP BLANKET OR HAPPI-NAPPI
- OVERSIZED SHIRT FOR MESSY ACTIVITIES
- WATER ACTIVITIES WILL BE PLANNED EACH WEEK IF WEATHER PERMITS. PLEASE BRING A SWIMSUIT, TOWEL, & WATER SHOES ON DESIGNATED DAYS.

WHAT NOT TO BRING
- TOYS FROM HOME UNLESS FOR SPECIAL EVENTS
- CLOTHING/SHOES THAT CAN'T GET DIRTY!

OUTDOOR PLAY
- CAMPERS WILL ENGAGE IN ALTERNATIVE ACTIVITIES WHEN THE OUTDOOR TEMPERATURE OR HEAT INDEX EXCEEDS 95 DEGREES.

BEHAVIOR POLICY
- ELRC BEHAVIOR POLICIES AS STATED IN THE FAMILY HANDBOOK APPLY TO SUMMER CAMP.
- IN THE EVENT THAT A CAMPER CAUSES PHYSICAL INJURY TO ANOTHER CAMPER OR STAFF MEMBER, INTENTIONALLY CAUSES DAMAGE TO PERSONAL OR PUBLIC PROPERTY, INTENTIONALLY JEOPARDIZES HIS/HER SAFETY OR THAT OF ANOTHER, OR MANIFESTS BEHAVIOR WHICH IS OVERLY DISRUPTIVE AND DISRESPECTFUL, THE CAMPER WILL BE REMOVED FROM THE GROUP, NOTIFICATION WILL BE MADE TO THE PERSONS LISTED ON THE CAMPER’S CONTACTS AND REQUEST FOR THE CAMPER TO BE PICKED UP FROM CAMP. READMISSION TO THE CAMP WILL BE CONDITIONAL UPON THE RESOLUTION OF A FOLLOW-UP MEETING BETWEEN THE CAMP PERSONNEL, RESPONSIBLE ADULT AND CAMPER.
- IN EXTREME CASES, THE CAMPER WILL BE DENIED READMISSION AND WITHDRAWN FROM THE CAMP. ANY DECISION BARRING THE CAMPER FROM RETURNING TO CAMP WILL ACCOMPANIED BY A LETTER FROM THE CAMP DIRECTOR TO THE RESPONSIBLE ADULT STATING THE REASONS FOR THE CHILD’S DISMISSAL FROM CAMP.
DAILY SCHEDULE

8:00-9:15  ARRIVAL & OUTDOOR PLAY
9:15-9:30  BATHROOM
9:30-9:45  MORNING SNACK
9:45-11:00 MORNING GROUP PROJECTS
11:00-12:00 GROSS MOTOR ACTIVITY
12:00-12:15 BATHROOM/WASH HANDS
12:15-12:45 LUNCH
12:45-1:00  CLEAN UP/BATHROOM
  1:00-2:15  NAP
  2:15-2:30  BATHROOM
  2:30-2:45  AFTERNOON SNACK
  2:45-3:45  AFTERNOON ENRICHMENT ACTIVITY
  3:45-4:30  FREE CHOICE PLAY
  4:30-4:45  CLEAN UP/BATHROOM
  4:45-5:00  REFLECTING ACTIVITY & GROSS MOTOR
COVID-19 POLICIES

These guidelines have been developed by the Early Learning & Research Center in alignment with the strategies set forth by university schools and in consideration of state, local, university, and national health guidelines including but not limited to recommendations released by the Tennessee Department of Education and the Centers for Disease Control and Prevention.

SUMMER CAMP EVENTS & VISITORS

- All in-person parent/family events are on hold until further notice. Any necessary events or meetings will be held virtually.
- Non-essential visitors will not be allowed in classrooms until a determination is made that it is safe to do so. Visitors considered non-essential may include, but are not limited to parents, volunteers, and enrichment vendors/contractors. Any person admitted into the camp must check in at the front office to request admittance.
- Traditional class parties, shared snacks (such as cake/cupcakes), and homemade goods will not be allowed at this time. Requests to bring individually wrapped, prepackaged, store-bought food/snacks for special occasions must be submitted to the director for approval.

CLEANING, SANITIZING, DISINFECTING, AND VENTILATION

- All cleaning and disinfecting procedures will follow CDC guidelines for recommended practices.
- Each evening, all indoor spaces will undergo sanitization treatment using the Clorox Total 360 Electrostatic Sprayer System.
- Outdoor spaces will be sanitized using backpack disinfectant spray systems every evening and between groups.
- A cleaning and sanitization schedule is built into daily camp routines in order to increase the frequency in which materials and surfaces are cleaned and sanitized throughout the day. This will be done in addition to the regular deep cleaning that occurs at the end of each day.
- Camp staff will ensure maximized ventilation by increasing circulation of outdoor air as much as possible, for example by opening windows and doors. Classrooms should not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility.

ARRIVAL & DEPARTURE

- Each summer camp group will utilize exterior classroom doors for daily arrival and departure. Upon arrival, camp staff will greet children outside as they arrive.
- Consistent with university schools and University of Memphis guidelines, all students, parents, guardians, and visitors entering the schools will be required to wear face coverings (masks or face shields). This includes indoor and outdoor spaces during arrival and departure.
- Camp staff will perform routine, daily health checks including temperature check using touchless thermometers, symptom screening, and screening for history of exposure. Any child or staff member exhibiting one or more of the following will not be admitted to the facility:
  - Temperature reading of 100.4 or above
  - Any signs of illness
  - Known recent exposure
- Hand hygiene stations will be set up at the entrance of each classroom, so that children can clean their hands before they enter.
- All attendance tracking will be facilitated through Brightwheel.
- Backdrops, lunches, and personal belongings will be deposited into totes and transported to cubbies outside of classrooms in order to minimize the transfer of items between camp and home environments. Personal belongings will not be allowed in the camp, exclusive of lunches & snacks. Only essential items from home are allowed and must be clearly labeled with the child’s name.
- Upon departure each day, parents will return to the designated exterior door of their child’s camp classroom. Camp staff will meet you at the door with your child and their belongings. Parents may not enter the building and must maintain an appropriate social distance from all students, staff, or other parents encountered during this time.
SOCIAL DISTANCING

- During nap times, camp staff will ensure that children’s naptime mats (or cots) are spaced out as much as possible, ideally 6 feet apart. Children head to toe in order to further reduce the potential for viral spread.
- Camp staff will thoughtfully consider ways to enlarge all shared spaces and limit the number of children whenever possible.

MATERIALS

- The Center for Disease Control (CDC) provides guidelines for cleaning early childhood classrooms, with considerations to both hard and soft surfaces. When selecting materials for use in the camp, the ELRC will apply the “less is more” concept to optimize use of essential learning materials while minimizing time spent on cleaning multiple materials. In addition to the “less is more” concept, we will discourage group sharing of materials. Each child will have a designated set of frequently used materials such as scissors, crayons, pencils, and glue. Teachers will carefully consider what type of materials are easily sanitized vs. those that require more cleaning effort and attention, including but not limited to area rugs, pillows, stuffed toy animals, and puppets. Teachers are encouraged to replace soft covered, porous materials with easy-to-clean surfaces.

SHARED/OUTDOOR SPACES

- Each camp group will remain as a cohesive “pod” throughout the day without interaction between classes. Outdoor spaces will be maximized as an option for extending the physical learning space of the camp pods and to provide children with opportunities for movement. It is important to make sure that all children and staff wash their hands for a minimum of 20 seconds using soap and water after returning from the playground to prevent any spread of germs. Guidelines for appropriate hand washing can be found here.
- Shared outdoor spaces will be utilized on a staggered schedule and will be sanitized between each use. All camp entries/exits will be through individual classroom exterior doors.
- Each camp pod will use an assigned restroom only and children will be transported to restrooms in small groups so that children do not gather outside waiting. Any instances of shared restrooms will be sanitized between groups or individual use.

MEALS & SNACKS

- All lunches and snacks will be brought from home and communal snacks will no longer be provided at camp. Parents should label each item and are encouraged to use disposable lunch bags and packaging to limit the transfer of contaminated items (such as lunch boxes) between home and camp. The ELRC will recycle paper lunch bags as part of our commitment to teaching and implementing environmentally-friendly practices.
- Each child should bring an individual water bottle as drinking fountains will no longer be in use. Disposable water bottles are encouraged.
- Each group will eat lunch in their camp pod with children seated six feet apart when possible.

HEALTH & WELLNESS

- The ELRC will increase the frequency of handwashing throughout the day. All children and staff will engage in hand hygiene at designated and as needed according to these guidelines:
  - Wash hands with soap and water for at least 20 seconds using CDC recommended procedures. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available. ELRC staff will supervise children when they use hand sanitizer and assist children with handwashing. After assisting children with handwashing, staff members should also wash their hands.

CAMP ILLNESS POLICY

- Any child or staff member that is sick will not be allowed at camp. Children and staff who come to the ELRC sick or become sick while at camp will be separated from others and sent home as soon as possible as detailed below. Sick children or staff members will not be allowed to return to work until they have met the CDC criteria to discontinue home isolation and/or have a written release from a physician to return to camp.
SYMPTOMATIC CHILDREN

- Children who become symptomatic during the camp day will be isolated in the designated quarantine zone with a staff member until parents arrive. Parents will be required to pick up their child within 30 minutes of initial contact. Students who are sent home with symptoms unrelated to COVID-19 may return to camp only with a written release from a physician to return to camp.
- The ELRC may implement short-term closure procedures regardless of community spread if an infected person has been in any ELRC buildings.

COMMUNICATIONS

- We acknowledge and understand that this is an unprecedented, challenging, and stressful time for children, teachers, and families. Our goal is to provide clear, transparent communication regarding our approach. However, conditions for camp may change quickly and require quick, decisive, decision making that supports the health and well-being of our camp community. These decisions will be communicated to you as quickly and clearly as we are able. However, we ask for your patience and understanding when we are not able to give substantial notice for emergency closures, quarantines, or shifts in operations intended to keep our camp community safe. To assist in clear, transparent communication we ask that you check your email regularly for updates. If you do not receive camp emails, contact the ELRC administration directly.

IF A CAMPER OR STAFF MEMBER TESTS POSITIVE

- It is imperative to community health that ELRC leadership be made aware of any student or staff member that has tested positive for COVID-19. All staff and students can be assured of confidentiality and privacy when reporting their positive test results to the director. The ELRC will follow all current CDC, university schools, and health department guidance on what to do when students or staff exhibit symptoms and when a case is suspected/confirmed.
- Campers or staff who exhibit symptoms will be directed home to self-isolate and seek medical attention, as necessary. Positive or suspected cases will be confirmed with the local department of public health who will assist with developing recommended next steps based on the level of potential exposure.
- Before returning to work or camp in person, anyone who has tested positive for COVID-19 must wait at least 72 hours after symptoms ceased (resolution of fever and improvement in respiratory symptoms) and 10 days since symptoms first appeared before returning. Documentation of a negative test result may also be required.