**Policy on Dismissal from the MSIS Program**

**for Academic Performance**

**February 2023[[1]](#footnote-1)**

The Graduate School, Fogelman College of Business, and the Management Information Systems Department tracks student progress on a semester-to-semester basis. When a student’s cumulative GPA is below 3.00 in a semester, they are considered by the university to be on academic probation. When a student’s cumulative grade point average has falls below 3.00 for two consecutive semester (that is, they are on academic probation for two consecutive semesters), the college will notify them that they risk dismissal. By [Graduate School rules](https://catalog.memphis.edu/content.php?catoid=9&navoid=222#termination-procedures) , being on academic probation for two consecutive semesters constitutes grounds for dismissal from the graduate program. The policy and procedure follow.

1. The Fogelman College of Business and Economics will notify all MSIS students who have been on academic probation for two consecutive semesters that they risk termination if they remain on academic probation after one more academic year semester. Students notified at the end of fall semester must raise their cumulative GPA by the end of spring semester. Students notified at the end of spring semester must raise their cumulative GPA by the end of the fall semester.
2. Should a student who has been on academic probation for two consecutive semesters raise their cumulative GPA above 3.0, they are able to continue progress towards their degree. Should a student fail to raise their cumulative GPA above 3.0 and remain on academic probation for a third consecutive semester, the Fogelman College of Business and Economics will recommend their termination from the graduate program. In other words, students who have been on academic probation for three consecutive semesters will be recommended to the Graduate School for dismissal by the college. [The Graduate Catalog](https://catalog.memphis.edu/content.php?catoid=9&navoid=222#termination-procedures) provides the process for termination to be followed by the college.
3. Any student on academic probation for a third consecutive semester will be recommended to the Graduate School for dismissal from the graduate program. Exceptions will not be made on the basis of need or unique circumstances.
4. Once the College has recommended a student for dismissal, the student can appeal. The appeal process is provided in the [Graduate Catalog](https://catalog.memphis.edu/content.php?catoid=9&navoid=222#appeals-procedures). A student cannot appeal based on need or unique circumstances. An appeal must state a factual basis. An example of a factual basis is that the student was not on academic probation for at least three consecutive semesters. Appeals must follow the process and timeline detailed in the Catalog.

**Summary of Steps Towards Dismissal from the MSIS Program**

1. A student is placed on academic probation when their cumulative (overall GPA) is below 3.00 at the end of a semester.
2. When students are on academic probation for two consecutive semesters, they will receive an email from the Associate Dean for Academic Programs indicating their status. These students will be provided a deadline for raising their cumulative GPA over 3.00.
   1. A student whose second semester on probation is the fall must raise their GPA over 3.00 following the Spring Semester.
   2. A student whose second semester on probation is the spring must raise their GPA over 3.00 following the Fall Semester.
3. Students who raise their cumulative GPA above 3.00 in that following semester will continue the path towards graduation.
4. All students who fail to raise their cumulative GPA above 3.00 in that following semester will be recommended for dismissal to the Graduate School.
5. One the recommendation for dismissal has been made, students can appeal following the procedures stated in the Graduate Catalog.

1. Internal Version Number 1.1 7-2-2023 [↑](#footnote-ref-1)