

BRASS AREA POLICIES

The following policies apply to all enrolled students in the Brass Area at the University of Memphis. Please note that these policies are IN ADDITION to any studio specific policies and do not substitute for any studio specific requirements. An individual studio may choose to have more stringent policies but must require at least these minimums in the areas outlined below.

LESSON ATTENDANCE

1. Consistent, regular attendance is required for all studio lessons.
2. Promptness is a matter of good manners and of practical necessity. Your teacher will wait for you for ten minutes if you happen to be late; after that period, it will be assumed that you will not attend your lesson or class and you will be deemed absent.
3. Specific policies for each applied studio in addition to these area-wide policies will be given to each student at the start of the semester.
4. When performances or other legitimate University functions require that either a student or a teacher miss lessons or classes, it is the responsibility of each to inform the other in advance and to arrange for a make-up lesson.

PRACTICE

Your studio professor will advise you regarding an optimal practice schedule. In general, music majors should schedule at least two hours a day for individual practice. Ensemble rehearsal time is not considered practice time for private lessons. Practice time is the amount of time spent preparing prescribed material for your lesson.

AREA WORKSHOP AND MASTER CLASS ATTENDANCE

1. Attendance at Brass Area workshops and master classes is required of all students enrolled in applied instruction. Area workshops are scheduled during the semester at 12:35 p.m. on selected days. You will be advised of these mandatory dates at the start of each semester.
2. Master classes meet weekly and are a part of the applied program. Check with your individual instructor to get the master class time and location.
3. Failure to attend and participate regularly in Brass Area workshops and master classes may result in a grade reduction for lessons.

GRADING

Each teacher determines specific grading policies. Attendance (including attendance at Brass Area workshops and master classes), lesson preparation, development, general ability, attitude, and performance on the end of semester board exam determine semester grades.

END OF SEMESTER EXAM

All students enrolled in applied instruction are required to prepare and perform a playing examination before the brass faculty each semester. Typically, this is accomplished at the end of semester juries. The only exception to that is if the student has successfully presented a public degree recital or performed as a winner of the annual university concerto competition with that same semester. The purpose of these bi-annual performance examinations is to track student progress and for the students to receive valuable feedback from the entire faculty. Each member of the area will grade and provide written comments on the performance. Semester juries are scheduled, and feedback delivered through the online *Jury System*. It is the student's responsibility to register and complete a repertoire record each semester.

BRASS AREA BULLETIN BOARD

The Brass Area maintains a bulletin board for publication of all official notices and items of mutual interest. The Brass Area bulletin board is located on the second floor of the Music Building. It is your responsibility to check this board periodically. Included on this board will be information about Area Workshops.

DEGREE RECITALS

Degree recitals are the culminating project within the performance portion of the degree. As such, they should be given the care and priority that they require. For all BM and MM degrees, the Brass Area requires a hearing of the recital material that will be performed. These hearings must take place between ten (10) days and fourteen (14) days prior to the scheduled recital. The student must pass the hearing in order to present the degree recital officially. For D.M.A. recitals, the hearing is not required but the major professor may request one. If requested, the policy above will apply to those hearings as well.