

PHD IN MUSIC EDUCATION

Degree Plan

Students should submit a completed degree plan by the end of the second semester of study. If an extension is required, students should confirm an amended submission deadline with their Major Advisor & the Graduate Coordinator.

Name: _____
(Last, First, MI)

UM UID: _____ UM Email: _____@memphis.edu

Degrees Held

Bachelor's

Master's

Name of Institution	_____	_____
Degree/Year Received	_____	_____
Major/Minor	_____	_____

Degree Completion Plan

See the recommended timeline below

First doctoral course completed _____	Student must graduate by (12 years from first course) _____
Topic Proposal should be submitted by _____	Comprehensive Exams should be completed by _____
Student should complete all coursework by _____	Dissertation Defense should be presented by _____
Student should graduate by _____	

Foreign Language Proficiency

Consult [3.9 in the Graduate Handbook](#) for foreign language requirements for each concentration

If courses were taken to fulfill this requirement, please indicate below

	Semester Completed	Grade
Language Course _____	_____	_____
Language Course _____	_____	_____

Student Agreement

I, the student, agree to the terms and conditions of this degree plan. I acknowledge that any changes to this degree plan must be approved by my major professor, cognate-field professor, and the Graduate Coordinator.

_____	Date _____
(signature)	

Program Approval

Major Professor	_____	Date _____
	(signature)	

Cognate Professor	_____	Date _____
	(signature)	

Graduate Coordinator	_____	Date _____
	(signature)	

List University of Memphis courses by prefix, number, and title.

Major Field (total 15 credits)

Prefix	Number	Course Title	Credits	Semester Planned/Completed	Grade
MUSE	8503	Doctoral Seminar in Music Education Research I	_____	_____	_____
MUSE	8504	Doctoral Seminar in Music Education Research II	_____	_____	_____
EDPR	8541	Statistical Methods Application to Education I	_____	_____	_____
EDPR	8542	Statistical Methods Application to Education II	_____	_____	_____
EDPR	8561	Qualitative Methods Education	_____	_____	_____

Music Electives (total 18 credits)

Any graduate level course (6000, 7000, or 8000 level) will fulfill an elective, however no more than 15 credits at the 6000 level may count towards the degree.

Prefix	Number	Course Title	Credits	Semester Planned/Completed	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Cognate (total 18 credits)

Cognate Field: _____ Consult [8.5 in the Graduate Handbook](#).

Prefix	Number	Course Title	Credits	Semester Planned/Completed	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Dissertation (total 9 credits)

See [3.12 in the Graduate Handbook](#) for the University's policy on continuous enrollment with dissertation courses.

MUSE 9000	_____	_____	_____	_____	_____
MUSE 9000	_____	_____	_____	_____	_____
MUAP 9000	_____	_____	_____	_____	_____

TOTAL: 60 CREDITS

This timeline is recommended as a guide when creating a student's degree plan.

First Semester Register for 9-12 credits.

- Register for any required remedial courses.
- Review any foreign language requirements for the degree concentration.
 - (see 3.9 in the [Graduate Handbook](#))
- Review the degree plan and begin to map out the timeline for completing the degree.

Second Semester Register for 9-12 credits.

- Declare a Cognate in consultation with major professor.
- Submit Doctoral degree plan to the School of Music Graduate Studies Office.
- Fulfill the residency requirement by completing at least two successive semesters as a full-time student.

Third Semester Register for 9-12 credits.

- Establish doctoral committee in consultation with major professor.
 - (see 8.2 in the [Graduate Handbook](#))
- Begin discussing dissertation topic with major professor and doctoral committee.

Fourth Semester Register for 9-12 credits.

Fifth Semester Register for 9-12 credits.

- Take written and oral Comprehensive Exams.
 - (see 8.8 in the [Graduate Handbook](#))
- Once the Comprehensive Exams are passed doctoral candidacy is granted.
- Submit and present document/dissertation proposal to doctoral committee.

Sixth and Following Semesters Register for 1-9 credits of MUSE 9000.

Semester in Which the Dissertation is Completed

- At the beginning of the semester, apply to graduate.
 - (see 3.5 in the [Graduate Handbook](#))
- Submit approved dissertation to your doctoral committee at least one month in advance of the defense.
 - (see 8.11 in the [Graduate Handbook](#))
- Defend the dissertation.
- Submit a copy of the final version of the document/dissertation to the Graduate School.