

Academic Libraries 2021-22

Institution: University of Memphis (220862)

User ID: P2208621

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report all data for fiscal year (FY) 2021. Fiscal Year 2021 is defined as the most recent 12-month period that ends before October 1, 2021, that corresponds to the institution's fiscal year.

Changes to reporting for 2021-22:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2021. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- Visit the [Academic Libraries Resource](#) page for additional reporting resources.
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2021:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2021.

<u>Library Collections</u>	Physical		Digital/Electronic		Total	
		Prior Year Amount		Prior Year Amount		
Books	802,329	983,647	410,462	513,473		
Databases			395	395		
Media	334,209	334,209	6,737	8,218		
Serials	15,176	15,176	179,230	179,230		
Total	1,151,714	1,333,032	596,824	701,316	1,748,538	
Library Circulation	<input checked="" type="checkbox"/>	5,495	13,834	644,981	590,809	650,476

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	14,631	8,354
Total interlibrary loans and documents received		9,320	12,058

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians		19.00	18.00
Other Professional Staff		54.00	51.00
All Other Paid Staff (Except Student Assistants)		3.00	3.00
Student Assistants	<input checked="" type="checkbox"/>	12.50	4.50
Total		88.50	76.50

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2021.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		3
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		3,550,543
Total salaries and wages for the library staff		3,609,617
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input checked="" type="radio"/>	No	
<input type="radio"/>	Yes	Total Fringe benefits
		0
Materials/services expenses		
One-time purchases of <u>books, serial back-files</u> , and other materials		216,493
<u>Ongoing commitments to subscriptions</u>		3,732,974
All other materials/services costs		6,233
Total materials/services expenses		3,955,700
		4,259,747
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		416,585
Total operations and maintenance expenses		416,585
		529,489
Total Expenses		7,922,828
Total Expenses (minus Fringe Benefits)		7,922,828
		8,398,853

You may use the space below to provide context for the data you've reported above.

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	802,329	410,462
Databases		395
Media	334,209	6,737
Serials	15,176	179,230
Total Collection	1,151,714	596,824
Total Circulation	5,495	644,981

Expenses	Amount
Salaries and wages	\$3,550,543
Fringe benefits	N/A
Materials/services expenses	\$3,955,700
Operations and maintenance expenses	\$416,585
Total expenses	\$7,922,828