

Essential Grammar Workshop

Presented by Communications Consultant Elaine Kendrick

When should I use I and when should I use me? What is the correct way to use a semicolon? Where do commas belong? How do I know when to choose who and when to choose whom? What's the difference between affect and effect, farther and further, than and then, it's and its? Does the apostrophe belong before the s or after the s? Should I spell a number or use the numeral?

These are just a few of the frequently asked grammar questions this one-day workshop will answer. Instead of covering everything there is to know about grammar, this workshop focuses on what's essential for communicating correctly in today's world. From parts of speech to punctuation, from misused words to incorrect verbs, from passive voice to past tense, this fun and informative grammar review will immediately improve your writing and editing.

WHEN: September 16, 2016 from 8:30am-4:00pm

WHERE: The UofM Collierville Center 215 W. Poplar Ave. Collierville, TN 38017

PRICE: Per Participant \$375

[Click here to register online before September 12th](#)

or call 901.678.6000 if you have any questions.