## How do I register for Accessible Parking?



Parking and Transportation Services 120 Zach Curlin Parking Garage Memphis, TN 38152

Call: 901.678.2212



Website: memphis.edu/parking

## What steps to take to obtain Accessible Parking?

Accessible Parking is available to any individual with a state issued Disability Placard and/or License Plate. Registration paperwork for disability placard and /or license plate must be registered with the PTS office.

- The registration Paperwork for the disability Placard and/or license plate <u>must</u> match the individual requesting access.
- Registration Paperwork can either be presented in person at the PTS Office or scanned and emailed to parking@memphis.edu. Please follow up if an email response from PTS is not received within 24 hours or the next business day.
- Parking will issue the individual a current semester sticker and activate their UoM Permit for access to all gates with Accessible Parking. This sticker must be picked up from PTS in the office at the time the Registration is filed. If scanned and sent by email, an email will be returned to the individual when the current stickers are ready for pick up.
- Permit Stickers and Permit Activation must be renewed each semester.