



THE UNIVERSITY OF  
**MEMPHIS**

Parking and  
Transportation Services

# Faculty/Staff Appeal

Employee Name: \_\_\_\_\_ U#: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

You may appear before the Faculty/Staff Appeals Committee at the next meeting to address these charges. The committee meets the last Thursday of every month at 1:30pm in Parking and Transportation Services, 505 Zach Curlin Parking Garage.

If you wish to appear in person, please indicate by checking YES below and return this form to Parking and Transportation Services at 505 Zach Curlin Parking Garage. If you wish to appeal but cannot appear in person, please indicate by checking NO below, state the reason for your appeal in the box provided and return this form to Parking and Transportation Services.

Citation #	License Plate	Violation	Charges

I WILL APPEAR IN PERSON:     YES                       NO

REASON FOR APPEAL: (Please use the back of this page if more room is needed)

\_\_\_\_\_  
*Employee Signature*

\_\_\_\_\_  
*Date*

## For Committee Use Only

Upheld                       Denied                       Reduced

Contingent: \_\_\_\_\_

\_\_\_\_\_  
*Committee Chairperson*

\_\_\_\_\_  
*Date*