

UM of **PAYROLL** Student or Temporary Bi-Weekly Time Sheet

Name _____ UID _____ Organization Code _____

Two Week Period Beginning (Sat) _____ Ending (Fri) _____ [Instructions](#)

Week 1 In/Out/Total Hrs	Reg Hrs	Str OT (033)	Prm OT (034)	Tot Hrs	Week 2 In/Out/Total Hrs	Reg Hrs	Str OT (033)	Prm OT (034)	Tot Hrs
SAT					SAT				
SUN					SUN				
MON					MON				
TUE					TUE				
WED					WED				
THU					THU				
FRI					FRI				
WEEK 1 TOTAL					WEEK 2 TOTAL				
TOTALS FOR PAY PERIOD					TOT PAY PERIOD	REG	STR OT	PRM OT	TOT

<p>(Timekeeper use only) CLICK HERE FOR ONLINE HELP</p>	<p>PAYROLL NO. _____ ECLS _____ POSITION _____ SUFFIX _____ ORGANIZATION _____ ENT'D _____ DATE _____</p>
<p>I certify that hours worked as reported above are true and accurate in accordance with University policies & procedures. All work assignments for Federal Work and Study students have been performed in a satisfactory manner.</p>	<p>Employee Signature _____ Date _____</p>
	<p>Supervisor Signature _____ Date _____</p>