

Issued: 7/1/2020

Responsible Executive
Officer: Vice President for Student Affairs

POLICIES

Responsible Office: Office of the Vice President for Student
Affairs

Policy Statement

1. The University will collect a fee of \$10 per student (six credit hours or more) in the fall and spring semesters that will be used to fund projects for enhancing the sustainability of the campus.
2. A committee of appointed students, staff and faculty will review proposals solicited for projects to be funded by the Sustainability Fee. Committee appointments are based on the recommendations of the President and the Office of the Vice President for Student Affairs (or their proxies), and Student Government Association leaders.
3. The selection of projects will depend on the extent to which they add value to campus efforts to enhance sustainability and the amount of funds available to allocate. A conservative estimation of funds available is developed using enrollment projections at the time of the Green Fee hearings (April) and the potential amount of funds that may be unused within the Sustainability Fee revenue account.
4. Projects are funded for one fiscal year. Funds are available by July 15th. Project funds are not carried forward and must be used within the fiscal year unless approval is made by the Committee Chair. No project is guaranteed to receive funding each year.
5. At least twice a year, the Committee Chair will solicit an update on the progress of projects.

Purpose

Students pay a fee each fall and spring semester that is earmarked for institutional efforts for sustainability. This policy exists to provide the guidelines to be used in this process.

Definitions

Procedures

Responsibilities

The responsibility of appointing the Committee rests with the President and the Office of the Vice President for Student Affairs.

The responsibility of managing the Committee, this policy, and the processes for allocation rests with the Chair of the Committee, who is appointed by and is the designee of the Vice President for Student Affairs.

Process

The Committee Chair will follow a set of procedures revisited annually to enact this policy. The process should address the launch and promotion of the application process, managing the committee, including collecting feedback on proposals prior to determining hearing times, and informing the applicants of the Committee's determined allocation.

FAQs

Links

Revision Dates

Subject Areas:

Academic	Finance	General	Human Resources	Information Technology	Student Affairs
