



**Policy Title:** SA8009 - Voter Registration Drives by Student Organizations

**Subject Area:** Student Affairs

**Responsible Official(s):** Dean of Students

**Responsible Office(s):** Student Leadership and Involvement

### Policy Statement

In an effort to provide ongoing voter registration services for students in an orderly, non-partisan, and efficient manner, the Dean of Students will establish appropriate procedures to conduct registration drives by student organizations.

### Procedures

Student organizations wishing to hold voter registration drives on the University of Memphis (UofM) campus must adhere to all University policies and procedures as well as the procedures set forth below.

- Voter registration drives will be held in the University Center in space designated by the University. Organizations must receive proper instructions for completing registration cards from the Shelby County Election Commission or other designated University staff member.
- Voter registration drives must be non-partisan in that sponsors shall not deny registration to any qualified person.
- Persons denied the right to register to vote may appeal to the Shelby County Election Commission.
- Solicitation of persons to register must be conducted in an orderly and dignified manner and cannot interfere with other activities.
- No official announcements will be made over the University Center's public address system. A sign must be prominently displayed indicating the name of the sponsoring organization and that the drive is not an officially sponsored University activity.

For example:

The Free Elections Club  
Voter Registration Drive  
October 14 - 25

NOT AN OFFICIAL UNIVERSITY SPONSORED ACTIVITY

- The student organization making or having the voter registration must have forms available; however, the individual student organization is responsible for returning the forms to the Election Commission. Shelby County Election Commission, 157 Poplar Avenue, Memphis, TN 38103.

Student organizations should not plan to hold voter registration drives during fall and spring class registration periods. These periods are scheduled for registration by the Shelby County Election Commission which is required to hold supplemental voter registration on campus.

**Last Revision Update Log: 02/22/2023**

SA8009 supersedes UM1745

UM1745 – Issued August 23, 2012

UM1745 supersedes policy number 1:2E:00:07