

ID		Task Mode	Task Name	Duration	Start
1			Chrome River Planning Phase	62 days	Mon 4/1/19
2			Conduct Launch Call	3 days	Mon 4/8/19
3			Complete New Client Setup	5 days	Mon 4/1/19
4			Credit Card / Travel Feed Authorization & Initial Setup	30 days	Wed 5/15/19
5			Initial Project Plan / Milestone Review	5 days	Thu 4/11/19
6			Help Desk Setup and Subscribe to Forums	1 day	Thu 4/11/19
7			Chrome River Discovery & Design Phase	55 days	Mon 4/22/19
8			System Walk Thru	5 days	Mon 4/22/19
9			User Interface (EXPENSE/PA) Workshop	8 days	Mon 4/22/19
10			Credit Card / Travel Integration Workshop	7 days	Mon 5/6/19
11			Allocation / Cost Codes Workshop	5 days	Wed 5/15/19
12			Compliance Rules (EXPENSE/PA) Workshop	7 days	Wed 5/8/19
13			Routing Rules (EXPENSE/PA) Workshop	7 days	Wed 5/8/19
14			Data Feeds Workshop	5 days	Wed 5/15/19
15			Export / Direct Pay Workshop	8 days	Wed 6/26/19
16			Encumbrance Workshop	1 day	Thu 5/23/19
17			Complete Configuration Scope document and obtain Sign-off	14 days	Wed 5/22/19
18			Finalize Project Plan and obtain Sign-off	2 days	Thu 6/6/19
19			Chrome River Configuration Phase	43 days	Mon 6/3/19
20			Data Feeds Build	15 days	Mon 6/3/19
21			User Interface Configuration (Initial)	12 days	Tue 6/11/19
22			Rules Configuration (Initial)	12 days	Tue 6/11/19
23			Credit Card Feed Configuration	15 days	Wed 6/26/19
24			Travel Feed Configuration	15 days	Wed 6/26/19
25			Direct Pay / Remittance Setups	20 days	Tue 6/11/19
26			Allocation Configuration	10 days	Thu 6/27/19
27			Single Sign On Setup	5 days	Mon 6/24/19
28			Internal Design Review	5 days	Thu 7/11/19
29			Export Configuration	10 days	Thu 7/11/19
30			Encumbrance Configuration	10 days	Thu 7/11/19
31			Cash Advance Configuration	10 days	Thu 7/11/19

ID		Task Mode	Task Name	Duration	Start
32			Imaging Integration	5 days	Thu 7/25/19
33			Paid Expense Feed	5 days	Thu 7/25/19
34			Integration Phase	63 days	Mon 6/3/19
35			Import Files for Chrome River	63 days	Mon 6/3/19
36			Person (HR) Data	15 days	Mon 6/3/19
37			Matter (allocation files)	15 days	Mon 6/3/19
38			Entity and GL Cost Code Files	15 days	Mon 6/24/19
39			Sample data file to send to Chrome River	1 day	Fri 6/21/19
40			Full data files to send to Chrome River	3 days	Mon 8/26/19
41			Build Paid Expense Feed to Chrome River	18 days	Mon 7/8/19
42			Export files from Chrome River	16 days	Wed 6/26/19
43			Banner Encumbrance Export Integration - Build	16 days	Wed 6/26/19
44			Banner Expense Export Integration - Build	16 days	Wed 6/26/19
45			Validation Phase	112 days	Mon 5/27/19
46			Testing Strategy Planning	5 days	Mon 5/27/19
47			Identify and list Functional test scenarios	6 days	Mon 6/3/19
48			Test Scenarios reviewed and approved by U of M	14 days	Mon 6/10/19
49			Initial Configuration Walk-thru / Validation training	15 days	Thu 6/27/19
50			Provide feedback to configuration	13 days	Mon 7/1/19
51			Configuration Review (SPRINT 1)	8 days	Thu 7/18/19
52			Functional Testing	36 days	Mon 7/1/19
53			Functional Test Scripts creation and review	13 days	Mon 7/1/19
54			Functional Test Scripts Delivery	3 days	Thu 7/18/19
55			Functional Testing (UI, Rules)	15 days	Tue 7/30/19
56			Submit Configuration Changes	1 day	Mon 8/19/19
57			Configuration Review (SPRINT 2)	8 days	Tue 8/20/19
58			UAT	34 days	Mon 8/5/19
59			UAT Test Scenarios Prep and Review	10 days	Mon 8/5/19
60			UAT Test Scenario Delivery	5 days	Mon 8/19/19
61			User Acceptance Testing (UI, Rules, Transactions)	15 days	Fri 8/30/19
62			Submit Configuration Changes	1 day	Thu 9/19/19

ID		Task Mode	Task Name	Duration	Start
63			Export Testing	69 days	Mon 6/17/19
64			Identify and list Export test scenarios	23 days	Mon 6/17/19
65			Export Testing (Initial)	15 days	Thu 7/18/19
66			Submit Export Configuration Changes	1 day	Wed 8/7/19
67			Export Configuration Changes	18 days	Wed 8/7/19
68			Export Testing (post changes)	15 days	Fri 8/30/19
69			Configuration Review (SPRINT 3) & Rules Optimization	8 days	Fri 9/20/19
70			End to End Testing	20 days	Wed 10/2/19
71			Validation Phase Signoff	0 days	Wed 10/30/19
72			Change Management	113 days	Mon 6/10/19
73			Change Management Strategy and Plan	15 days	Mon 6/10/19
74			Draft Change Management Plan	5 days	Mon 6/10/19
75			Review Change Management Plan	10 days	Fri 6/14/19
76			Final Review and signoff	1 day	Fri 6/28/19
77			Change Audience Analysis	47 days	Mon 7/8/19
78			Stakeholder Analysis	20 days	Mon 7/8/19
79			First draft	10 days	Mon 7/8/19
80			Workshop session	5 days	Mon 7/22/19
81			Updates to Document	5 days	Mon 7/29/19
82			Review and signoff	1 day	Fri 8/2/19
83			Change Impact Analysis	32 days	Mon 7/29/19
84			First draft	10 days	Mon 7/29/19
85			Workshop session	5 days	Fri 8/9/19
86			Updates to document	5 days	Tue 9/3/19
87			Review and signoff	1 day	Tue 9/10/19
88			Communications and Training	113 days	Mon 6/10/19
89			Communication and Training Plan	67 days	Mon 6/10/19
90			First draft	5 days	Mon 6/10/19
91			Review draft and provide feedback on dependencies	5 days	Mon 8/5/19
92			Updates to plan	5 days	Mon 8/12/19
93			Review and socialization of plan	16 days	Mon 8/19/19

ID		Task Mode	Task Name	Duration	Start
94			Signoff	1 day	Tue 9/10/19
95			Communication Creation and Delivery	53 days	Mon 9/2/19
96			Policy Document Finalization and Publishing	21 days	Mon 9/2/19
97			Chrome River Awareness Communication	15 days	Wed 9/11/19
98			Provide content	5 days	Wed 9/11/19
99			Draft email	5 days	Mon 9/23/19
100			Review and provide approval	1 day	Mon 9/30/19
101			Distribute email	1 day	Tue 10/1/19
102			Chrome River go-live awareness and training email	23 days	Wed 9/11/19
103			Provide content	5 days	Wed 9/11/19
104			Draft	4 days	Wed 9/18/19
105			Review	5 days	Tue 9/24/19
106			Update and Finalize	5 days	Tue 10/1/19
107			Approve	1 day	Mon 10/7/19
108			Distribute email	1 day	Fri 10/11/19
109			Chrome River go-live email	23 days	Mon 10/14/19
110			Provide content	5 days	Mon 10/14/19
111			Draft	5 days	Mon 10/21/19
112			Review	5 days	Fri 10/25/19
113			Update and Finalize	5 days	Thu 10/31/19
114			Approve	1 day	Wed 11/6/19
115			Distribute email	1 day	Wed 11/13/19
116			Training	92 days	Thu 7/25/19
117			Training Materials	36 days	Fri 9/20/19
118			Internal Training Repository	35 days	Mon 9/23/19
119			Define Training Repository	15 days	Mon 9/23/19
120			Add content to Training Site	20 days	Fri 10/11/19
121			Publish Site	1 day	Fri 11/8/19
122			Training PDF	33 days	Mon 9/23/19
123			Build PDFs and Quick Reference Guides	25 days	Mon 9/23/19
124			Provide feedback	5 days	Fri 10/25/19

ID	 Task Mode	Task Name	Duration	Start	
125		Updates as required	5 days	Thu 10/31/19	
126		Legacy Processes Closeout FAQ Documents	29 days	Tue 10/1/19	
127		Provide FAQ content	10 days	Tue 10/1/19	
128		Pre-authorization for Travel Expenses	10 days	Tue 10/1/19	
129		Travel Expense Reporting	10 days	Tue 10/1/19	
130		Pcard and other Expense Reporting	10 days	Tue 10/1/19	
131		Build PDFs	10 days	Tue 10/15/19	
132		Provide feedback	5 days	Mon 10/28/19	
133		Updates as required	5 days	Mon 11/4/19	
134		Post to Training Sites	1 day	Mon 11/4/19	
135		Training Scripts	26 days	Fri 9/20/19	
136		Build Chrome River User Training scripts	19 days	Fri 9/20/19	
137		Provide feedback	3 days	Wed 10/16/19	
138		Updates as required	5 days	Mon 10/21/19	
139		Training Delivery	92 days	Thu 7/25/19	
140		Admin Team Chrome River training	5 days	Thu 7/25/19	
141		Standard Analytics Training	5 days	Thu 7/25/19	
142		Train the Trainer (Chrome River led Training)	5 days	Fri 9/20/19	
143	  	Define End-User training sessions	1 day	Fri 9/20/19	
144		Determine preferred method for End User training	1 day	Fri 9/20/19	
145	 	Schedule End User Training	5 days	Mon 10/7/19	
146	  	End User Training - Session 1	1 day	Mon 10/28/19	
147	  	End User Training - Session 2	1 day	Wed 10/30/19	
148		Training Sign off	1 day	Fri 10/11/19	
149		Follow Up Training - Post Go-Live	15 days	Mon 11/11/19	
150		Deployment Phase	55 days	Mon 9/23/19	
151		Cutover Plan - Draft	5 days	Mon 9/23/19	
152		Cutover Plan - Review and sign off	3 days	Mon 9/30/19	
153		Deployment Planning Workshop / Go Live Review	5 days	Wed 10/2/19	
154		Internal Peer Review	5 days	Wed 10/9/19	
155		Confirm all pending invoices to Chrome River is paid	1 day	Mon 10/28/19	

ID		Task Mode	Task Name	Duration	Start
156			Go / No Go Decision	1 day	Wed 10/30/19
157			Submit PROD DB Clear Request	1 day	Thu 10/31/19
158			PROD DB Clear	1 day	Fri 11/8/19
159			Move Data Feeds to Production	7 days	Thu 10/31/19
160			Move Banner Integration to Production	7 days	Thu 10/31/19
161			Production Deployment	10 days	Mon 11/11/19
162			Smoke Test	2 days	Mon 11/11/19
163			Go - Live Milestone	0 days	Wed 11/13/19
164			Hand over to Support Team	5 days	Mon 11/11/19
165			Analytics Review	1 day	Mon 11/25/19
166			Post Production Support	20 days	Mon 11/11/19

Finish	Resource Names	% Complete
Tue 6/25/19		100%
Wed 4/10/19	Chrome River,Robin,Colette	100%
Fri 4/5/19	Chrome River	100%
Tue 6/25/19	Chrome River,US Bank,Robin	100%
Wed 4/17/19	Chrome River	100%
Thu 4/11/19	Chrome River,Robin,Colette	100%
Fri 7/5/19		90%
Fri 4/26/19	Chrome River,U of M Project Team	100%
Wed 5/1/19	Chrome River,U of M Project Team	100%
Tue 5/14/19	Chrome River,U of M Project Team	100%
Tue 5/21/19	Chrome River,U of M Project Team	100%
Thu 5/16/19	Chrome River,U of M Project Team	100%
Thu 5/16/19	Chrome River,U of M Project Team	100%
Tue 5/21/19	Chrome River,Colette,U of M Project Team	100%
Fri 7/5/19	Chrome River,U of M Project Team	10%
Thu 5/23/19	Chrome River,U of M Project Team	100%
Mon 6/10/19	Chrome River,Robin	100%
Fri 6/7/19	Chrome River,Robin	100%
Wed 7/31/19		1%
Fri 6/21/19	Chrome River	10%
Wed 6/26/19	Chrome River	0%
Wed 6/26/19	Chrome River	0%
Tue 7/16/19	Chrome River,US Bank	0%
Tue 7/16/19	Chrome River,TMC	0%
Mon 7/8/19	Chrome River,Robin,George	0%
Wed 7/10/19	Chrome River	0%
Fri 6/28/19	Chrome River,Colette	0%
Wed 7/17/19	Chrome River	0%
Wed 7/24/19	Chrome River	0%
Wed 7/24/19	Chrome River	0%
Wed 7/24/19	Chrome River	0%

Finish	Resource Names	% Complete
Wed 7/31/19	Chrome River,Colette	0%
Wed 7/31/19	Chrome River	0%
Wed 8/28/19		0%
Wed 8/28/19		0%
Fri 6/21/19	Colette	0%
Fri 6/21/19	Colette	0%
Fri 7/12/19	Colette	0%
Fri 6/21/19	Colette	0%
Wed 8/28/19	Colette	0%
Wed 7/31/19	Colette	0%
Wed 7/17/19		0%
Wed 7/17/19	Colette,Rodney	0%
Wed 7/17/19	Colette,Rodney	0%
Wed 10/30/19		5%
Fri 5/31/19	Acquis,Colette,George,Robin	100%
Mon 6/10/19	Acquis	100%
Thu 6/27/19	George,Robin	0%
Wed 7/17/19	Chrome River,U of M Project Team	0%
Wed 7/17/19	George,Robin	0%
Mon 7/29/19	Chrome River	0%
Mon 8/19/19		0%
Wed 7/17/19	Acquis,George,Robin,Carol	0%
Mon 7/22/19	Acquis	0%
Mon 8/19/19	Chrome River,Carol,U of M Project Team	0%
Mon 8/19/19	Robin,Carol	0%
Thu 8/29/19	Chrome River	0%
Thu 9/19/19		0%
Fri 8/16/19	Acquis,George,Robin,Carol	0%
Fri 8/23/19	Acquis	0%
Thu 9/19/19	Chrome River,UAT Testers,Carol	0%
Thu 9/19/19	Robin,Carol	0%

Finish	Resource Names	% Complete
Thu 9/19/19		0%
Wed 7/17/19	Acquis,Colette	0%
Wed 8/7/19	Chrome River,Colette	0%
Wed 8/7/19	Colette	0%
Fri 8/30/19	Chrome River,Colette	0%
Thu 9/19/19	Chrome River,Colette	0%
Tue 10/1/19	Chrome River	0%
Tue 10/29/19	Chrome River,Colette,Carol,U of M Project Te	0%
Wed 10/30/19	George,Rodney	0%
Wed 11/13/19		6%
Fri 6/28/19		31%
Fri 6/14/19	Acquis	100%
Thu 6/27/19	Acquis,U of M Project Team	0%
Fri 6/28/19	U of M Project Team	0%
Tue 9/10/19		0%
Fri 8/2/19		0%
Fri 7/19/19	Acquis	0%
Fri 7/26/19	Acquis,U of M Project Team	0%
Fri 8/2/19	Acquis	0%
Fri 8/2/19	George,U of M Project Team	0%
Tue 9/10/19		0%
Fri 8/9/19	Acquis	0%
Thu 8/15/19	Acquis,U of M Project Team	0%
Mon 9/9/19	Acquis	0%
Tue 9/10/19	George,U of M Project Team	0%
Wed 11/13/19		5%
Tue 9/10/19		16%
Fri 6/14/19	Acquis	100%
Fri 8/9/19	Acquis,U of M Project Team	0%
Fri 8/16/19	Acquis	0%
Mon 9/9/19	U of M Project Team	0%

Finish	Resource Names	% Complete
Tue 9/10/19	U of M Project Team	0%
Wed 11/13/19		0%
Mon 9/30/19	U of M Project Team	0%
Tue 10/1/19		0%
Tue 9/17/19	U of M Project Team	0%
Fri 9/27/19	U of M Project Team,Acquis	0%
Mon 9/30/19	U of M Project Team,Acquis	0%
Tue 10/1/19	U of M Project Team,George	0%
Fri 10/11/19		0%
Tue 9/17/19	U of M Project Team	0%
Mon 9/23/19	U of M Project Team,Acquis	0%
Mon 9/30/19	Acquis,U of M Project Team	0%
Mon 10/7/19	U of M Project Team	0%
Mon 10/7/19	U of M Project Team	0%
Fri 10/11/19	U of M Project Team,George	0%
Wed 11/13/19		0%
Fri 10/18/19	U of M Project Team	0%
Fri 10/25/19	U of M Project Team,Acquis	0%
Thu 10/31/19	U of M Project Team,Acquis	0%
Wed 11/6/19	U of M Project Team	0%
Wed 11/6/19	U of M Project Team	0%
Wed 11/13/19	George,U of M Project Team	0%
Fri 11/29/19		0%
Fri 11/8/19		0%
Fri 11/8/19		0%
Fri 10/11/19	U of M Project Team	0%
Thu 11/7/19	U of M Project Team	0%
Fri 11/8/19	U of M Project Team	0%
Wed 11/6/19		0%
Fri 10/25/19	Acquis,U of M Project Team	0%
Thu 10/31/19	U of M Project Team	0%

Finish	Resource Names	% Complete
Wed 11/6/19	Acquis	0%
Fri 11/8/19		0%
Mon 10/14/19		0%
Mon 10/14/19	U of M Project Team	0%
Mon 10/14/19	U of M Project Team	0%
Mon 10/14/19	U of M Project Team	0%
Mon 10/28/19	U of M Project Team	0%
Fri 11/1/19	U of M Project Team	0%
Fri 11/8/19	U of M Project Team	0%
Mon 11/4/19	U of M Project Team	0%
Fri 10/25/19		0%
Wed 10/16/19	Acquis	0%
Fri 10/18/19	Robin	0%
Fri 10/25/19	Acquis	0%
Fri 11/29/19		0%
Wed 7/31/19	Chrome River,U of M Project Team	0%
Wed 7/31/19	Chrome River,U of M Project Team	0%
Thu 9/26/19	Chrome River,Trainer	0%
Fri 9/20/19	Acquis,Robin	0%
Fri 9/20/19	Robin,Acquis	0%
Fri 10/11/19	Robin	0%
Mon 10/28/19	Acquis,U of M Project Team	0%
Wed 10/30/19	Acquis,U of M Project Team	0%
Fri 10/11/19	George,Robin	0%
Fri 11/29/19	Trainer	0%
Fri 12/6/19		0%
Fri 9/27/19	Acquis	0%
Wed 10/2/19	Acquis,U of M Project Team	0%
Tue 10/8/19	Chrome River,U of M Project Team	0%
Tue 10/15/19	Chrome River	0%
Mon 10/28/19	George,Robin	0%

Finish	Resource Names	% Complete
Wed 10/30/19	Chrome River,Robin,George	0%
Thu 10/31/19	Chrome River	0%
Fri 11/8/19	Chrome River	0%
Fri 11/8/19	Colette	0%
Fri 11/8/19	Colette	0%
Fri 11/22/19	Chrome River	0%
Tue 11/12/19	U of M Project Team	0%
Wed 11/13/19		0%
Fri 11/15/19	Chrome River	0%
Mon 11/25/19	Chrome River	0%
Fri 12/6/19	Chrome River	0%