Scholarship Award Process – TO BE

Process Begins when Budgets available & Documents signed

**Start**

**Adv Scholarship Coordinator**

Create Scholarships → New? → NO → Auto Update Budget Record → System Notification to College Coordinator Committee chair → Go to P2A

Create Fund Code
Create AR Detail Rec
Link Fund code
Load Budget

**Grants Acct**

Create Budget Record

**Scholarship Coord**

From P2B
Scholarships Awarded → Verify Student Credentials → Eligible?
YES → Update Student Record → Update Status Awarded → Go to P2D
NO → Update Status Not Awarded → Notify Committee chair → Go to P2C

3/1/2013
Scholarship Award Process – TO BE

Committee Chair

- Go to P2 A
- Review applications

- Go to P1 C
  - Chair enter Selection
  - Notify Scholarship Coord & Adv

- Go to P1 B

- Go to P2 D
  - Notify student they received the award

- Go to P1 D
  - Complete the Authorization/Release form/Thn you letter

End

Student

3/1/2013