University Process Improvement
Uniform Guidance – Micro-purchases

Review the Uniform Guidance Procurement Standards in order to meet the revised federal regulations by July 1st which requires bids for micro-purchases over $3500. The current limit for all other University purchases is $10,000. Identify updates that may be needed for procedural documents, websites and request any system changes for Jaggaer (formerly SciQuest) or Banner.

Investigation:
- 114 invoices paid from federal grants that are between $3,500 and $10,000.
- NDAA (National Defense Authorization Act) Statute released in December 2017 and signed by President Trump indicates that microphases made by higher education sets the max to $10,000 from $3,000.
- OMB81 Omnicircular hasn’t been updated to reflect the NDAA statute changes. However, NDAA statute overrides OMB guidance.
- TBR and other Tennessee institutions plan to remain at the $10,000 threshold.

Outcome:
- Gil Tran, Senior Policy Analyst for Office of Management and Budget stated that the micro-purchase threshold is $10,000 for Higher Education institutions. Provided a source document from the NDAA section 217 which overrides the guidance in OMB 81

Recommendation:
- Remain at the current micro-purchase threshold of $10,000 as allowed by the NDAA Statute released in December 2017. No change would be required to current policy or procedures.

For additional information or to suggest a project, go to http://www.memphis.edu/processimprovement/