

CPP Checklist

1. BASIC CERTIFICATE

- ☐ **Résumé Workshop**** AND **Approved Résumé in FIN** - *Do this step first!*
- ☐ Interview Skills Workshop**
- ☐ LinkedIn Workshop**
- ☐ Dining Etiquette**
- ☐ **Plus, ONE (1)** additional workshop from the list below

Must complete a total of 5 workshops plus **Approved Résumé in FIN**

2. ADVANCED CERTIFICATE

Basic + 4 additional workshops from the list below

Must complete a total of 9 workshops plus **Approved Résumé in FIN**

3. PLATINUM CERTIFICATE

Advanced + 4 additional workshops from the list below

Must complete a total of 13 workshops plus **Approved Résumé in FIN**

Additional Workshops

- ☐ Accounting Careers of Tomorrow (ACT)
- ☐ Critical Thinking
- ☐ Emotional Control
- ☐ Ethics
- ☐ Executive Presence Workshop
- ☐ Fiscal Wellness (Must complete all 5 sessions for credit)
- ☐ Fogelman Serves (5 hours of documented volunteer or community service)
- ☐ Fogelman Women in Leadership **Conference** (Credit allotted for conference only)
- ☐ Futures in Finance
- ☐ How to Work a Career Fair**
- ☐ Leadership role in a FCBE Student Organization* or MILE (Limit 2)
(*SHRM, Student Delegate Board, Beta Alpha Psi, Hispanic Business Association)
- ☐ Persuasive Presenters (Must complete all 4 sessions for credit) **
- ☐ SHRM HR Academy
- ☐ SHRM Discovery Day
- ☐ Supply Chain Academy (Must complete 4 of 5 Sessions for credit)
- ☐ Technology Careers in Business
- ☐ Personal Branding (**New for 2023!**)

**Workshops can be completed virtually (via Zoom or Canvas) or at an in-person workshop.

As of: 1.1.23