

The background is a solid blue color with a complex graphic overlay. On the left side, there is a large circular scale with tick marks and numbers ranging from 140 to 260. Several smaller circular elements, including solid and dashed lines with arrows, are scattered across the background, creating a technical or scientific aesthetic.

FALL ORIENTATION, 2021

GINA CAUCCI

GRADUATE STUDENT TAS AND INSTRUCTORS

WELCOME!

- Goals of this session...
 - Introduce you to the online Training Course for TAs and Graduate Instructors
 - Review resources for TAs and Graduate Instructors
 - Review expectations for TAs of 3010/3020 and 1030

ONLINE TRAINING COURSE

The screenshot displays the Blackboard LMS interface for the "Psychology TA Training Course". At the top, the University of Memphis logo and course title are visible. The navigation menu includes "Course Home", "Content", "Assessments", "Communication", "ePortfolio", "Tutoring", "LinkedIn Learning", and "Edit Course". A main banner image shows students in a classroom setting with the text "Psychology TA Training Course" overlaid. Below the banner, there is a "News" section with a "Welcome" post titled "Welcome to the Psychology TA and Graduate Instructor Training Course!". To the right, a "Calendar" widget shows the date "Wednesday, August 18, 2021" and a section for "Upcoming events".

Psychology TA Training Course

Course Home Content Assessments Communication ePortfolio Tutoring LinkedIn Learning Edit Course

Psychology TA Training Course

News

Welcome

Welcome to the Psychology TA and Graduate Instructor Training Course!

Welcome Teaching Assistants and Graduate Instructors! This training course is

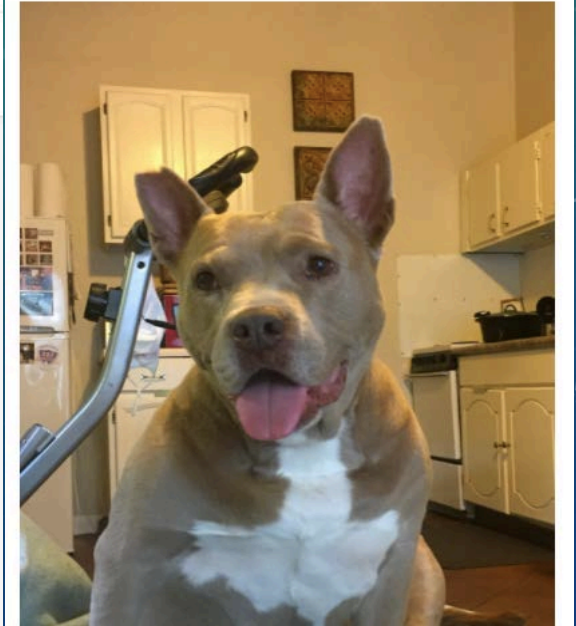
Calendar

Wednesday, August 18, 2021

Upcoming events

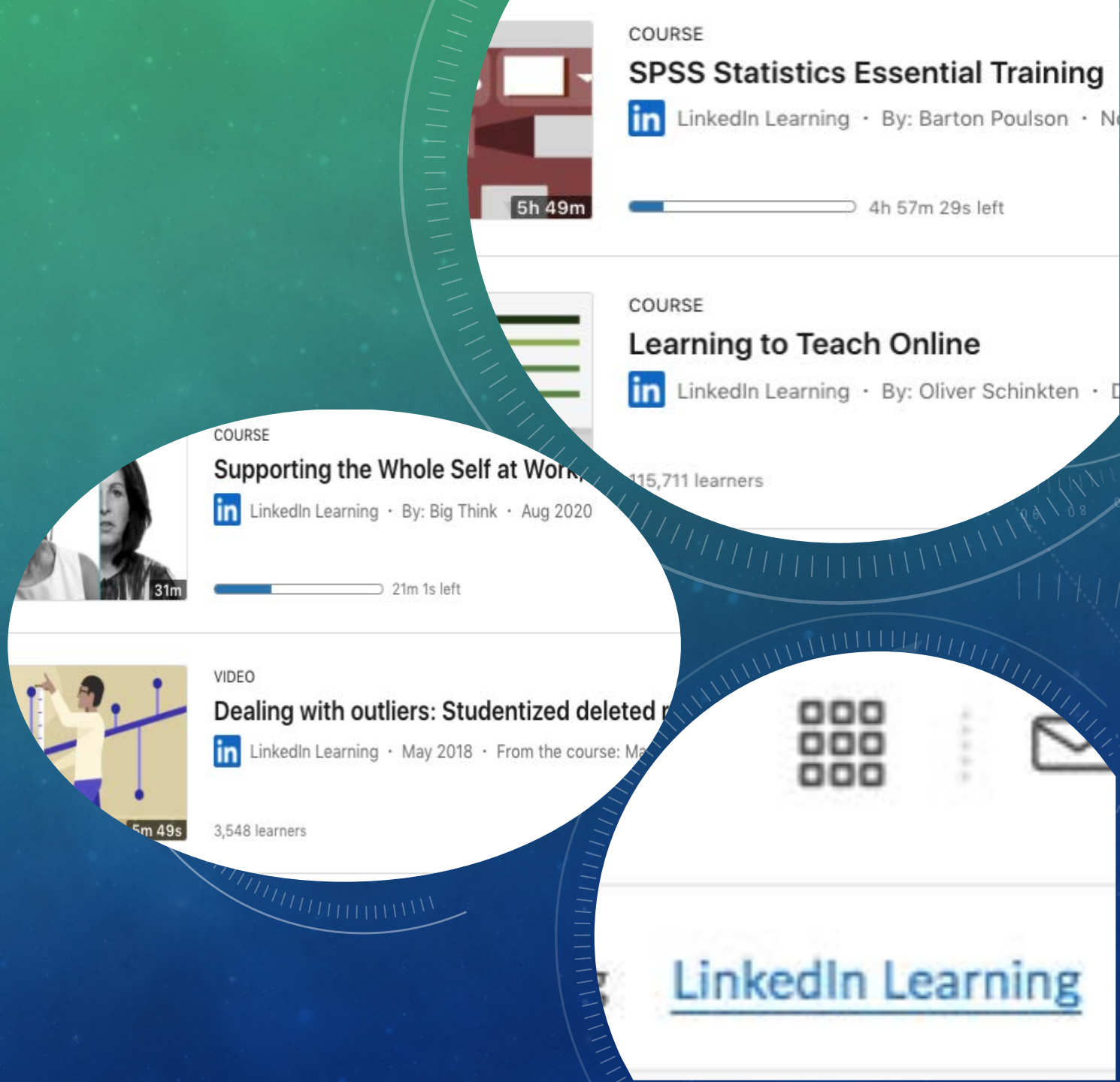
There are no events to

Betsy Anne wanted to send you all a b
Gina Caucci posted Sep 7, 2020 2:09 PM • 0 Words [Subscribed](#)



TRAINING RESOURCES

- Visit discussion boards to ask questions and say hi.
- Attend online check-ins throughout the semester
- Search through the content page for available resources
- Go to dropbox to submit FERPA training confirmation



FERPA TRAINING

- Complete the FERPA training (if you haven't already)
- <https://www.memphis.edu/registrar/faculty/ferpa/tutorial.php>

TUTORING

- All students have access to online tutoring through **Educational Support Programs**
<https://www.memphis.edu/esp/onlinetutoring.php>
- Encourage students to take advantage of these resources!

CODE OF STUDENT RIGHTS & RESPONSIBILITIES

Academic Misconduct

1. Plagiarism
2. Cheating
3. Fabrication of information
4. Interfering and tampering with the work of others
5. Unauthorized sale, distribution, or solicitation of course materials

- <https://www.memphis.edu/osa/pdfs/csrr.pdf>



Code of Student Rights & Responsibilities

Office of Student Accountability,
Outreach and Support

359 University Center
901.678.2298
studentconduct@memphis.edu

DISABILITY RESOURCES FOR STUDENTS

- Please be aware that students with disabilities must register with DRS in order to receive accommodations.
- Professors can give TAs access to student accommodation needs via DRS site.
- <https://www.memphis.edu/drs/>

DEPARTMENT DIVERSITY STATEMENT



Fall '21 Diversity Forum

The University of Memphis Department of Psychology seeks to understand and address issues of culture, disability, ethnicity, gender, generation, sexual orientation, national origin, privilege, race, and different views on religion in education, policy, research, practice, recruitment, and retention of diverse populations. In this, it strives to offer resources that promote goals of cultural humility, mutual respect, and social justice at the level of the department, university, and broader community.

MENTAL AND PHYSICAL HEALTH SERVICES

As a student, you may experience a range of issues that can cause barriers to learning, such as physical health problems, strained relationships, increased anxiety, alcohol and drug problems, feeling down, difficulty concentrating, and lack of motivation. These mental and physical health concerns or stressful events may lead to diminished academic performance and may reduce your ability to participate in daily activities. The University of Memphis has a range of confidential mental and physical health services available on campus to assist you, including

- The Psychological Services Center in the Psychology Building, Room 126 (901-678-2147)
- The University Counseling Center at 214 Wilder Tower (901-678-2068)
- The University Student Health Center at 200 Hudson Health Center (901-678-2287).



- These services are perhaps even more important to us now.
- Links for these services have been posted to the TA training course website.



GENERAL RECOMMENDATIONS: RELATIONSHIP WITH THE PROFESSOR

Learn as much as you can about the class. Ask for a copy of the course syllabus and a copy of the textbook and read them carefully (at the beginning and throughout the semester).

- Meet with the professor, as soon as possible. Determine your responsibilities as a TA.
 - Will you be grading papers, lecturing, running lab groups, and/or conducting study sessions?
 - What skills in the content area (e.g., statistics or use of SPSS) should you have?
 - Are you expected to hold office hours?
- Expect to attend the course lectures to firm up your knowledge and learn more about the professor's style.



GENERAL RECOMMENDATIONS: RELATIONSHIP WITH THE PROFESSOR (CONT.)

- Be prepared for questions to surface after the initial meeting with the professor—and throughout the semester.
 - What resources is the professor able to share?
 - Is a grading/scoring rubric available for you?
- Maintain regular, positive interactions with the professor and **provide careful feedback** about how the course is going, from the students' perspectives, as well as your own.
- Ask for feedback from the professor from time to time and consider taking on special assignments to advance your skill set and experiences.

GENERAL RECOMMENDATIONS: RELATIONSHIPS WITH STUDENTS, PEERS & MENTORS



Maintain a friendly attitude with students and encourage students to visit your virtual office hours or email you their questions. Learn their names early!



Express concern for students' learning and focus on the positive aspects of the course and your interactions with students.



Reach out to fellow course TAs: Brainstorm section activities, offer and receive feedback, and seek advice in difficult classroom situations. Learn from more experienced TAs, and mentor others when the time comes.

COVID QUESTIONS

- If a student tells you they have tested positive for Covid, the first thing they need to do is contact the dean of students.
- Other questions/issues for Instructors can be found here <https://www.memphis.edu/coronavirusupdates/audiences/faculty.php>

Dean of Students



Dr. Justin Lawhead

Dean of Students, Chief Health and Safety Officer
jtlawhed@memphis.edu

Justin Lawhead serves as the Dean of Students at Memphis. In this role, he conducts administrative oversight and coordination for the following departments: Accountability, Student Leadership and Involvement Affairs, and University Police Services. He Implements

Contact the Dean of Students

Office Hours:

Monday – Friday | 8:00 am - 4:30 pm

359 University Center

Memphis, TN 38152

Phone: 901.678.2187

Fax: 901.678.4534

Email: deanofstudents@memphis.edu

BEING A TA FOR 3010 AND 3020

- If assigned as a TA for the first time, or for a different faculty member, make sure you can attend for the entire class time.
- Discuss with instructor of record what your responsibilities will be.
- Make sure you have access to the required texts (see Main Office).
- Be prepared to teach during “lab time.”
 - Review lab exercises ahead of time. Refresh or develop skills in SPSS or MagicStat (<https://magicstat.co/>)

BEING A TA FOR 3010/3020 (CONT.)

- Expect to spend a lot of time editing papers, labs, and assignments.
 - Give clear but constructive criticism on drafts. Be polite.
- Use rubrics to maintain fairness and decrease grading time.
- If possible, grade assignments electronically.
- Keep track of your hours (10 hours/week max).

IF TEACHING STATS FOR THE FIRST TIME...

- Remember 3010 is the first in the two-course research methods and stats sequence
 - Stress retention & practice to your students!
- 3020 builds on 3010, so students having a hard time in 3010 will really struggle in 3020.
- The students are hearing this material for the first time! Go slow and ask your TAs for information on what students seem to be struggling with.
- If you need resources for your course...

BEING A TA FOR PSYC 1030

GENERAL PSYCHOLOGY

Your responsibilities as a PSYC 1030 TA:

- Helping Students
- Teaching Small Groups
- Knowing LaunchPad
- Tracking Attendance
- Grading Assignments
- Leading and managing your Learning Assistants

Attending Team Meetings Fridays @ 3-5pm

**You are required
to attend the
Team Training on
Friday, August 20.**



We couldn't do this without you!!! You are a treasure!

Department of Psychology

Teaching Take Out

- Teaching Take Out Home
- Resources for Psychology Courses
- Additional Course Resources
- Internet Teaching Resources
- Techniques to Enhance Lectures and Course Organization
- Tips for TA's and Other New Teachers
- Professional Organizations for Psychology Teachers
- Listservs for Psychology Teachers**
- Journals for Teaching of Psychology
- Miscellaneous Resources

Teaching TakeOut

Listservs for Psychology Teachers

PsychTeacher Listserv

PsychTeacher™ is a moderated discussion list for teachers of psychology at all levels operated by the Society for the Teaching of Psychology.

• <http://www.memphis.edu/psychology/teachingtakeout/teachlistserv.php>



SOCIETY FOR THE **TEACHING** OF PSYCHOLOGY

Division Two of the American Psychological Association

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Resources for Teachers of Psychology

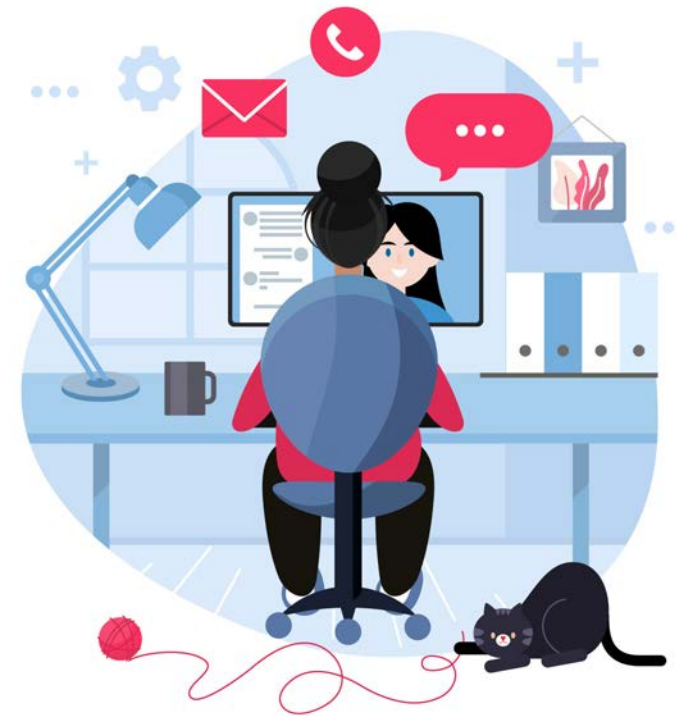
The Society for the Teaching of Psychology (STP) curates and distributes teaching and advising materials to all teachers of psychology (e.g., 4-year instructors, 2-year instructors, and high-school teachers). The resources [available below](#) are documents that can pertain to any aspect of teaching. (NOTE: Syllabi have their own listings under [Project Syllabus](#).)

Sections

Abnormal / Clinical	Introductory Psychology
Academic Advising	Learning and Memory
Child Development	Media Psychology
Conference Hosting	National Standards
Diversity	Open Educational Resources
Environmental Psychology	Outcomes
Ethical Issues	Physiological / Biological Psychology

WHAT NOW?

- VISIT THE TA TRAINING COURSE ON [ELEARN.MEMPHIS.EDU](https://elearn.memphis.edu).
- (If you don't see the training course listed, search for ta_training in the search bar at the top of the ecourseware home page)
 - COMPLETE THE FERPA TRAINING
- CHECK OUT THE RESOURCES ON THE STP WEBSITE (CONSIDER BECOMING A MEMBER)
- TA CHECK-IN MEETING ON ECOURSEWARE





QUESTIONS?

