

DEPARTMENT OF PSYCHOLOGY

THE UNIVERSITY OF MEMPHIS

PSYC 4505 (SPECIAL PROBLEMS IN BEHAVIORAL NEUROSCIENCE) OR PSYCH 4506 (DIRECTED RESEARCH IN BEHAVIORAL NEUROSCIENCE) LEARNING CONTRACT

Specialized reading and research conducted under direction of faculty supervisor and with approval of behavioral neuroscience committee. PSYC 4505 and PSYC 4506 may be repeated for a combined total of up to 9 hours credit, no more than 6 hours credit with any one faculty member.

PSYC 4505 is available for three hour sections only, for a total of six hours per semester. PSYC 4506 is available for three hour sections only. Up to nine hours of 4505 and/or 4506 is generally used for independent research; however, a student cannot be enrolled in these courses simultaneously for the BN concentration.

After this contract is completed and signed by the student and faculty member below, it must be returned to the Academic Advising & Resource Center (AARC) in the Psychology Department (room 205). If needed, a section will be created and a permit will be entered. The student will be notified, and the original contract will be held in the AARC for the student to pick up. Once the permit is entered, **the student must register** for the course in order to be enrolled and receive course credit.

Contracts turned in two weeks prior to the close of regular registration will be given permits for the **second session** to avoid late registration.

Students Name: _____ ID#: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Email: _____@memphis.edu Phone #: _____

Course Number: _____ Credit Hours: _____ Semester: _____ Year: _____

Instructor of Record: _____ **Field Supervisor:** _____

Date work will begin: _____ & end _____ Project Title: _____

In the space below, briefly specify the activities required for completion of the course. The courses listed above are graded with a regular letter grade or IP (In Progress). See the paragraph on Grading on the reverse for more information.

Student Signature: _____ Date: _____

This form must be returned to the Instructor of Record (faculty member) for a grade to be posted.

Faculty Signature: _____ Date: _____

For Office Use: Call Number: _____ Section Number: _____ Permit Entered: _____

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**PSYC 4505 (SPECIAL PROBLEMS IN BEHAVIORAL NEUROSCIENCE) OR 4506
(DIRECTED RESEARCH IN BEHAVIORAL NEUROSCIENCE) LEARNING CONTRACT**

Grading: PSYC 4505 and 4506 receive regular letter grades. If the course requirements are not fulfilled during the semester in which the student is enrolled in the course, the student will receive a grade of IP (In Progress) and may, at the instructor's decision, complete the course requirements before the first day of classes for the following semester. The University will accept a Grade Change Form until the first day of classes for the following semester. If an IP grade remains, the student must re-enroll in the course the following semester for the same number of hours in order to receive the final grade.

PSYC 4505 and 4506 are available for three hour sections only, for a total of six hours per semester by one instructor. PSYC 4505 and 4506 may be repeated for a combined total of nine hours. Both 4505 and 4506 may be designated as honors sections. Please note on the form that an honors section is requested

Student Responsibilities**Contract Initiation**

To Initiate a contract and enroll in the course, select a faculty supervisor and discuss and agree upon the activities required to complete the project. This learning contract must be approved prior to the semester in which the project is to be conducted.

You are expected to devote 50 hours of work for every credit hour you receive. For example, to receive 3 hours of credit you must work 150 hours total. This is equivalent to eight to ten hours per week during a regular 15 week semester and 30 hours per week during a five-week summer term.

Once a permit is issued, **the student must activate the permit by registering for the course.**

Contract Completion

At the end of the semester, the contract and log of hours should be signed by the field supervisor* (if applicable) and given to the faculty member issuing the grade. The faculty member may keep this contract for their records.

Certification of course work completion: _____
Field Supervisor's* Signature (if applicable)

*A Field Supervisor can be a graduate student or a project supervisor off campus. If the student does not work directly with the faculty member who will issue the grade, the Field Supervisor completes this area and forwards it to the faculty member (instructor of record) to issue the grade.

Grade to be Issued: _____

Date: _____