**Organizational Preceptor Evaluation of**

**Student Practicum Performance**

**Master of Public Health Program**

**Student**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Concentration:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Preceptor**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organization**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please rate the student, using the scale below. Comment if appropriate.**

**5 = Excellent; 4 = Good; 3 = Average; 2 = Fair; 1 = Poor; NA=Not applicable/Unable to evaluate**

|  |  |
| --- | --- |
| **Ability to Work within the Public Health Organization** |  |
|  |  |
| 1. Understood Mission & Philosophy of the Organization | 5 4 3 2 1 NA |
| 2. Understood Policies and Procedures and applied them | 5 4 3 2 1 NA |
| 3. Planned, organized, and used time effectively | 5 4 3 2 1 NA |
| 4. Worked well with all levels of staff | 5 4 3 2 1 NA |
| 5. Self-motivated | 5 4 3 2 1 NA |
| 6. Sought guidance, when appropriate | 5 4 3 2 1 NA |
| 7. Accepted responsibilities, instructions, and constructive criticism | 5 4 3 2 1 NA |
| COMMENTS: |  |
| **Development of Skills** |  |
|  |  |
| 1. Demonstrated ability to obtain information and could distinguish relevant from irrelevant material |  5 4 3 2 1 NA |
| 2. Demonstrated organizational, & planning abilities | 5 4 3 2 1 NA |
| 3. Was able to write and summarize reports | 5 4 3 2 1 NA |
| 4. Gave oral reports in a clear & confident manner | 5 4 3 2 1 NA |
| 5. Could solve problems and make decisions | 5 4 3 2 1 NA |
| 6. Substantive contributions to meetings | 5 4 3 2 1 NA |
| COMMENTS: |  |
| **Communication Skills** |  |
|  |  |
| 1. Communicated sufficiently with staff and others | 5 4 3 2 1 NA |
| 2. Communicated effectively through written material | 5 4 3 2 1 NA |
| 3. Used active listening techniques so that information received in verbal form was understood and he/she adequately communicated their understanding | 5 4 3 2 1 NA |
| COMMENTS: |  |
| **Professionalism** |  |
|  |  |
| 1. Presented a professional image according to organizational dress code | 5 4 3 2 1 NA |
| 2. Demonstrated dependability | 5 4 3 2 1 NA |
| 3. Demonstrated promptness | 5 4 3 2 1 NA |
| 4. Demonstrated ethical conduct, accountability | 5 4 3 2 1 NA |
| COMMENTS: |  |
| **Preceptor and Student** |  |
|  |  |
| 1. Met goals and objectives as agreed upon between student and preceptor | 5 4 3 2 1 NA |
| 2. Completed assigned projects according to agreed format  | 5 4 3 2 1 NA |
| 3. Could be relied on to make sound decisions | 5 4 3 2 1 NA |
| COMMENTS:  |  |

**Foundational and Concentration Competencies:**

|  |  |
| --- | --- |
| **Student was able to:** |  |
| COPY AND PASTE AGREED UPON COMPETENCIES HERE **(DELETE THIS ROW ON FINAL COPY)** |  |
| Example below: **DELETE THIS ROW ON FINAL COPY BEFORE you give to preceptor** |  |
| **Foundational** |  |
| 1. Describe the importance of cultural competence in communicating public health content | 5 4 3 2 1  |
| 3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate | 5 4 3 2 1  |
| 4. Interpret results of data analysis for public health research, policy or practice | 5 4 3 2 1  |
| **Epidemiology Concentration Competencies: (If epidemiology is not your concentration REPLACE with yours! DELETE ON FINAL COPY)** |  |
| 5. Evaluate the strengths and limitations of epidemiologic reports | 5 4 3 2 1  |
| 2. Calculate and interpret basic epidemiology measures | 5 4 3 2 1  |

**OVERALL COMMENTS:**

**Identify areas in which student should enhance their skills:**

**Identify major strengths that student has exhibited:**

**Preceptor**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for mentoring this student in your organization. We appreciate your support of the MPH program and The University of Memphis. If you have any questions regarding the practicum program, please contact Dr. Marian Levy, Associate Dean, at (901) 678-4510. Please submit the completed form to the student for inclusion in their portfolio or send to Dr. Marian Levy @ mlevy@memphis.edu or via mail @ 230 Robison Hall, 3852 Desoto Ave, Memphis, TN 38152.