Go to the MyMemphis Portal, and click on the 'Student' tab. Next, scroll down and click on 'Prepare for Registration', located in the left-hand column, under the Online Registration Section. This will take you to the new SSB Registration page, where you will click on 'Prepare for Registration' again and clear up any holds in order to continue. If no holds or errors exist, you can go directly to 'Register for Classes'.

For example, if you have a Financial Responsibility hold, copy, and paste the 'Reason to Fix' URL (http://sa.memphis.edu) in a new browser window and click on the 'Financial Responsibility' button.

Once you click 'Acknowledge', go back to the 'Registration Status' window, and click back on 'Registration'.

Here, you can search for classes to add to your schedule. If you do not know your CRNs, enter your search criteria under 'Find Classes' and click 'Search'.

If you know your CRNs, you can click the 'Enter CRNs' tab to enter all your CRNs for Registration.
Search results can be sorted to your personal preference by clicking the column headers. You can also remove any unnecessary columns by clicking the ‘Gear’ icon.

Once you locate the section you want, click ‘Add’. This will display your current schedule along with a summary of what you have selected at the bottom of your page.

Click ‘Submit’ to add the selection to your schedule. Once it goes through, it will appear in your Schedule on the left.