## **BANNER 9 SSB REGISTRATION**

Go to the MyMemphis Portal, and click on the '**Student'** tab. Next, scroll down and click on '**Prepare for Registration'**, located in the left-hand column, under the Online Registration Section. This will take you to the new SSB Registration page, where you will click on '**Prepare for Registration'** again and clear up any holds in order to continue.

If no holds or errors exist, you can go directly to '**Register for Classes'**.

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<u>Student</u> •	Registration	
Registrat	ion	
What wo	uld you like to do?	
	Prepare for Registration View registration status, update student ym data, and complete pre-registration requirements.	Register for Classes Search and register for your classes. You can also view and manage your schedule.
	Browse Classes Looking for classes? In this section you can knowse classes you find interesting.	View Registration Information View your past schedules and your ungraded classes.
P	Browse Course Catalog Look up basic course information like subject, course and description.	

Student       Registration       Select a Term       Prepare for Registration         Prepare for Registration       Registration Status       Registration Status	For example, if you have a Financial Responsibility hold, copy, and paste the ' <b>Reason to Fix'</b> URL ( <u>http://sa.memphis.edu</u> ) in a new browser window and click on the ' <b>Financial Responsibility'</b> button.
Registration Status Term: Fall Term 2024  Vour Student Status permits registration.	
Your academic status Good Standing LT Req GPA Hrs perpets registration.	STUDENT ACKNOWLEDGMENTS
You have holds which prevent registration. FinancialResponsibility-Spring Reason: To Fix: http://sa.memphis.edu From Bate: 05/10/2024 To Date: 05/10/2024 Originator: Generated Automatically Processes Affected: Registration	Home To be permitted to register, please acknowledge the following statement: FinancialResponsibility-Spring 2024

nt Registration Select a Term • Register for Classes
ter for Classes
asses Enter CRNs Schedule and Options
Your Search Criteria I Spring Term 2024 Subject
Course Number Keyword Search Clear > Advanced Search

If you know your CRNs, you can click the 'Enter CRNs' tab to enter all your CRNs for Registration.

Search results can be sorted to your personal preference by clicking the column headers. You can also remove any unnecessary columns by clicking the '**Gear'** icon.

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earch Results - rm: Spring Term 3	– 73 Classes 2024 Subje	ect: ACCT Acco	untancy									Search Again
Title \$	Subject De	Course Num	Sectio	Hours	CRŃ	Term	Instructor	Meeting Times	Campi	Status	Attribute	Linked Sections
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inciples of Acc ecture	ACCT	1020	R50	3	2	S		SMTWTFS - Type: On-	т	97 of 99 100 of 1	(Tiger Eats Does Not Apply)	Course Number
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Once you locate the section you want, click '**Add'**. This will display your current schedule along with a summary of what you have selected at the bottom of your page.

d Classes	Enter CRNs	Sche	dule and	Options										
arch Results m: Spring Tern	— 73 Class n 2024 Su	es bject: ACC	T Accoun	tancy									(	Search Again
ïtle	♀ Subje	ct Des Co	urŝe Se	ction Ho	ours	CRN₽	Term	Instructor	Meeting Times		Campu	Status	Attribute	*
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Click 'Submit' to add the selection to your schedule. Once it goes through, it will appear in your Schedule on the left.