
Communication Calendar

Date	Name	Term	Task	Parts of Term/Notes
<i>July 2018</i>				
7/10/2018	Kismet	201880	#360 Registration Notification. Run SYRU531.	Send file to Kyle Nixon and Deja Price.
7/11/2018	Kismet/Aver ill	201880	#540 Registered students lacking MMR. Run SYRU637. Send TGA/email to registered students lacking the MMR immunizations to inform them of full time registration requirements.	
7/11/2018	Kismet/Aver ill	201880	#550 Registered students lacking CP immunizations. Run SYRU637. Send TGA/email to registered students lacking the Varicella immunizations to inform them of full time registration requirements.	
7/24/2018	Kismet	201880	#360 Registration Notification. Run SYRU531.	Send file to Kyle Nixon and Deja Price.
7/25/2018	Kismet	201850	#060 Instructor Additions and Corrections. Email Scheduling List, Dean's List, and Dept Chair's List request for scheduling info and remind them to make instructor updates.	2nd and 2TE parts of term.
7/25/2018	Beverly	201810	#180 Student Incomplete Notification "G". Run SYHU502. Email about "Incomplete" deadline to be met.	Graduate incompletes
7/30/2018	Kismet	201880	#320 Senior Citizen Reminder Letter. Mail senior citizens who have registered for classes information about dates, fees, and parking; include a copy of the class schedule.	