
Communication Calendar

Date	Name	Term	Task	Parts of Term/Notes
<i>November 2020</i>				
11/3/2020	Averill	202110	#560 Online Students Exemption Reminder. Run SYRU652 to send email to students who have signed the Online Exemption Waiver that they can only be registered for online courses.	
11/11/2020	Gerri	202080	#070 LDA Grading Instructions. Run SYRU546 to send TGA/email to faculty who have students with an LDA without a withdrawn status.	2nd and Full parts of term.
11/11/2020	Gerri	202080	#080 Grade Instructions. Run SYGU506. Send TGA/email to Current_term_instructors, Grading, Dean's, and Dept Chairs Lists grading instructions and general info such as FERPA and grading deadlines.	2nd and Full parts of term.
11/11/2020	Gerri	202080	#105 AU/NC Grades. Run SGYU506A. Email a reminder to all on Registrar_List to enter grades on AU/NC.	2nd and Full parts of term.
11/11/2020	Gerri	202080	#110 Independent Study Type Courses. Run SYGU506C. Send TGA/email to Current_term_instructors, Grading, Dean's and Dept Chairs lists the Independent Study sections with actual enrollment that must be graded.	2nd and Full parts of term.
11/16/2020	Averill	202110	#555 Students registered in Lambuth sections. Run SYRU618 weekly after 1st day of registration to send emails to students registered in Lambuth sections since specified date.	